

Meghalayan Age Ltd. Shillong, Meghalaya (India).

No. MEGHAGE. 1/2020/78

Dated 2nd December 2020

ADDENDUM No. 3

Request for Proposal (RFP) for Selection of Agency for Design and Supervision of Various Tourism Projects Under Meghalayan Age Ltd.

Tender Notice No. MEGHAGE. 1/2020/46

The following provisions of Tender Documents for Selection of Agency for Design and Supervision of Various Tourism Projects Under Meghalayan Age Ltd are hereby replaced as follows:

Sr. No.	RFP Reference	Present RFP Clause	Amendments/ clarification in RFP
1	Page No.10, Clause No. 2.1. Sub Clause 2.1.1	Detailed description of the objectives, Scope of services, Deliverables and other requirements relating to these services are specified in this RFP. In case the Bidder/Firm possesses the requisite Experience and capabilities required for undertaking the Services, it may participate in the Selection Process the manner in which the Proposal is required to be submitted, evaluated and accepted is explained in this RFP. Consortium is allowed.	2.1.1. Detailed description of the objectives, scope of services, deliverables and other requirements relating to these services are specified in this RFP. In case the Bidder/Firm possesses the requisite Experience and capabilities required for undertaking the Services, it may participate in the Selection Process the manner in which the Proposal is required to be submitted, evaluated and accepted is explained in this RFP. Consortium is allowed. Maximum Four members consortium is allowed for participation

		4	Procurement & Contract specialist	MBA or master's degree in finance or CA	Should have minimum 7 years of experience in Tourism infrastructure projects.	3	Environmental and Social Specialist	Environmental Engineer, or equivalent	Should have minimum 7 years of experience	1	48
		5	Architect	B. Arch	Should have minimum 5 years of experience in Tourism infrastructure projects.	4	Procurement & Contract specialist	B. Tech (Civil) and master's degree in relevant field	Should have minimum 7 years of experience in Tourism infrastructure projects.	1	36
		6	Finance expert	MBA or master's degree in finance or CA	Should have minimum 5 years of experience in Tourism infrastructure projects.	5	Architect	B. Arch or equivalent	Should have minimum 5 years of experience in Tourism infrastructure projects.	1	60
						6	Finance expert	Masters in Quantity Surveyor or Master's degree in finance or CA or equivalent	Should have minimum 5 years of experience in Tourism infrastructure projects.	1	60

Sr. No .	RFP Reference	Present RFP Clause				Amendments/ clarification in RFP					
3	Page No.11, Clause No. 2.1.5	Sr. No	Expert	Desired qualification and experience	Desired experience	Site Team Details					
						Sr. No	Expert	Desired qualification and experience	Desired experience	No. of Positions	Time Duration (Months)
		1	Site Engineer -	Graduate/ Diploma Civil Engineer	Should have minimum 5 years of experience	1	Site Engineer – (Site Coordinator)	B. Tech / Diploma Civil Engineer	Should have minimum 5 years of experience	2	60
		2	Site Engineer Electrical	Graduate/ Diploma Electrical Engineer	Should have minimum 5 years of experience						
		3	Quantity Surveyor	Graduate/ Diploma Civil Engineer	Should have minimum 3 years of experience	2	Site Engineer Electrical	B. Tech / Diploma Electrical Engineer	Should have minimum 5 years of experience	2	60
		4	Material Engineer	Graduate/ Diploma Civil Engineer	Should have minimum 3 years of experience						
		5	Support Staff	Graduate	Should have minimum 3 years of experience	3	Quantity Surveyor	B. Tech / Diploma Civil Engineer	Should have minimum 3 years of experience	2	60

Sr. No.	RFP Reference	Present RFP Clause		Amendments/ clarification in RFP					
				4	Material Engineer	B. Tech / Diploma Civil Engineer	Should have minimum 3 years of experience	2	60
				5	Support Staff	Graduate in any discipline	Should have minimum 3 years of experience	2	60
4	Page No.11, Clause No. 2.1.5	Consultant has to setup site office at Shillong and Tura. Project Teams along with Site Team of Shillong may be based in Shillong site office. Tura site office shall have a separate team as per the indicative team requirement.		Consultant has to setup office at Shillong and Tura both the locations <ul style="list-style-type: none"> • Project team shall be deputed at Shillong. • Site Supervision Team shall be deputed at Tura and Shillong both. Locations for monitoring and supervision of site works. 					
5	Page No.11, Clause No. 2.1.4	Note: Design and Supervision/Project Management Consultancy/Program Management Agency/Project Management Unit for Tourism/Building/Hotels.		Note: Construction Supervision/Project Management Consultancy for Tourist Accommodations/ Iconic Bridges related to tourism activities/ Amphitheatre / Hotels in line with tourism promotion/ tourism related infrastructure. All the projects claimed for evaluation and marking shall have project cost equal to or more than 100 Cr.					
6	Page No.30, Clause No. 3.1 Sub Clause 3.1.1	Sr. No.	Requirements	Marks		Sr. No.	Requirements	Marks	
		A	Financial Strength Related	15		A	Financial Strength Related	15	

Sr. No .	RFP Reference	Present RFP Clause		Amendments/ clarification in RFP			
			Annual average turnover in last 3 (three) financial years ending 31.03.2019 (2016-17, 2017-18 and 2018-19).	15		Annual average turnover in last 3 (three) financial years ending 31.03.2019 (2016-17, 2017-18 and 2018-19).	15
		I.	● Rs. 5 Crores to less than 10 Crores	5	I.	● Rs. 5 Crores to less than 10 Crores	5
		II.	● Rs. 10 Crores to less than 15 crores	10	II.	● Rs. 10 Crores to less than 15 crores	10
		III.	● Rs. 15 crores and above	15	III.	● Rs. 15 crores and above	15
		B	Similar Project Experience	20	B	Similar Project Experience	30
			The agency must have experience in Similar activities	20		The agency must have experience in Similar activities as per RFP document	30
		I	● Minimum 2 Projects	7.5	I	● Minimum 2 Projects	7.5
		II	● Above 2 Projects	2.5 Marks for each	II	● Above 2 Projects	2.5 Marks for each
		C	Key personnel's qualifications and Experience	30	C	Key personnel's qualifications and Experience	20
		I.	● Team Leader	10	I.	● Team Leader	6
		II.	● Deputy Project Manager	7.5	II.	● Deputy Project Manager	4
		III.	● Environmental and Social Specialist	5	III.	● Environmental and Social Specialist	3
					IV.	● Procurement & Contract specialist	3
					V.	● Architect	2

Sr. No.	RFP Reference	Present RFP Clause			Amendments/ clarification in RFP		
		IV.	● Procurement & Contract specialist	2.5	VI.	● Finance Expert	2
		V.	● Architect	2.5	D	Approach & Methodology and Timeline	35
		VI.	● Finance Expert	2.5	I.	● Presentation on Approach and Methodology and concept note	25
		D	Approach & Methodology and Timeline	35	II.	● Work Plan & Timeline	10
		I.	● Presentation on Approach and Methodology and concept note	25		Total (A+B+C+D)	100
		II.	● Work Plan & Timeline	10			
			Total (A+B+C+D)	100			
	Page No. 39 & 40 Clause 7.3 (Sub Clause 7.3.1, 7.3.2, 7.3.3)	Stage 1: Concept reports/pre-feasibility reports (Preparatory Phase)			Scope of services mentioned under the Stage 1 Deleted from the Terms of Reference.		
		1. Assess the existing situation and tourism potential of the state 2. Identify the list of tourism projects with block cost estimates. 3. Prepare concept reports for identified tourism circuit development along with concept reports/pre-feasibility reports of important and potential Tourism Projects. The report to be on the format laid down by MoT guidelines and with supporting documents including land/ property ownership details and NOC obtained from the owners/ concerned Directorate for the Project.					

Sr. No.	RFP Reference	Present RFP Clause	Amendments/ clarification in RFP
		4. Assist the Tourism Directorate in presenting the concept Reports/pre-feasibility reports to the state government and funding agencies & seeking their sanction/approval.	
	Page No. 40 Clause 7.3 (Sub Clause 7.3.2)	<p>Stage 2: Preparation of Detailed Project Report comprising</p> <ol style="list-style-type: none"> 1. Carry out investigations & survey, levelling wherever required for preparation of DPRs. 2. Detailed Architectural drawings considering the local bye-laws and CRZ regulations. 3. Detailed Structural Drawings 4. Detailed Services plan (Electrical, Public Health, HVAC, rain harvesting and others as per requirement and compliance with national and local standards) 5. Detailed Landscape Plan/drawings 6. Detailed estimates and Bill of Quantities as per prevailing district Schedule Of Rates 7. Assist the Directorate in getting Technical and Administrative Sanction/approval from state and central governments. 8. Assist the Directorate in getting clearances from concerned line Directorates such as environment, 	<p>Stage 2: Preparation of Detailed Project Report comprising</p> <ol style="list-style-type: none"> 1. Carry out investigations & survey, levelling wherever required for preparation of DPRs. 2. Detailed Architectural drawings considering the local bye-laws. 3. Detailed Structural Drawings 4. Detailed Services plan (Electrical, Public Health, HVAC, rain harvesting and others as per requirement and compliance with national and local standards) 5. Detailed Landscape Plan/drawings 6. Detailed estimates and Bill of Quantities as per prevailing district Schedule Of Rates 7. Assist the Meghalayan Age Ltd. in getting Technical and Administrative Sanction/approval from state and central governments. 8. Assist the Meghalayan Age Ltd in getting clearances from concerned line Directorates such as environment, National Highway Authority of India, Forest, Fire Directorate etc. 9. Assist the Meghalayan Age Ltd in appointing contractors/developers for implementing projects under EPC.

Sr. No .	RFP Reference	Present RFP Clause			Amendments/ clarification in RFP																				
		National Highway Authority of India, Forest, Fire Directorate etc. 9. Assist the Directorate in appointing contractors/developers for implementing projects under EPC/PPP.			10. Assist the Meghalayan Age Ltd in development of technical Specifications/ BoQs or any other Technical documents required for Bid Process Management 11. Assist the Meghalayan Age Ltd. during pre-bid meeting for any technical matters raised by the bidders. 12. Assist the Meghalayan Age Ltd. in preparation of reply of Prebid queries.																				
	Page No. 40 Clause 7.3 (Sub Clause 7.3.3)	Stage 3: Assistance in Bid Process Management 1. Development of Bid Document and detailed specifications and BoQs 2. Assistance during Prebid meetings 3. Assistance in evaluation of technical and commercial proposals 4. Assistance in finalization of contract and during award of work			Stage 3: Assistance in Bid Process Management 1. Development of Bid Document 2. Assistance to Meghalayan Age Ltd. during Prebid meetings 3. Assistance to Meghalayan Age Ltd in evaluation of technical and commercial proposals 4. Assistance to Meghalayan Age Ltd in finalization of contract and during award of work																				
	Page No. 50 Clause 7.5 (Sub Clause 7.5.2)	<table><tr><th>Sr. No.</th><th>Deliverables</th><th>Payment (%) of total amount</th></tr><tr><td>Stage 1:</td><td>Project Concept Note</td><td></td></tr><tr><td>1</td><td>Submission of Draft Concept Note</td><td>40% of fee payable under stage 1</td></tr></table>	Sr. No.	Deliverables	Payment (%) of total amount	Stage 1:	Project Concept Note		1	Submission of Draft Concept Note	40% of fee payable under stage 1			<table><tr><th>Sr. No.</th><th>Deliverables</th><th>Payment (%) of total amount</th></tr><tr><td colspan="3">Stage 1: Detailed Project Report</td></tr><tr><td>1</td><td>Detailed Survey and collection of complete data</td><td>30% of fee payable under stage 1</td></tr></table>	Sr. No.	Deliverables	Payment (%) of total amount	Stage 1: Detailed Project Report			1	Detailed Survey and collection of complete data	30% of fee payable under stage 1		
Sr. No.	Deliverables	Payment (%) of total amount																							
Stage 1:	Project Concept Note																								
1	Submission of Draft Concept Note	40% of fee payable under stage 1																							
Sr. No.	Deliverables	Payment (%) of total amount																							
Stage 1: Detailed Project Report																									
1	Detailed Survey and collection of complete data	30% of fee payable under stage 1																							

Sr. No.	RFP Reference	Present RFP Clause			Amendments/ clarification in RFP		
		2	Finalization of Concept Note	60% of fee payable under stage 1	2	Submission of Draft DPR	40% of fee payable under stage 1
		Stage 2: Detailed Project Report			3	Finalization of Detailed Project Report	30% of fee payable under stage 1
		1	Detailed Survey and collection of complete data	30% of fee payable under stage 2	Stage 2: Bid Process Management		
		2	Submission of Draft DPR	40% of fee payable under stage 2	1	Submission of Draft Bid Document	40% of fee payable under stage 2
		3	Finalization of Detailed Project Report	30% of fee payable under stage 2	2	Finalization of Bid Document	30% of fee payable under stage 2
		Stage 3: Bid Process Management			3	After award of work to successful bidder	30% of fee payable under stage 2
		1	Submission of Draft Bid Document	40% of fee payable under stage 3	Stage 3: Design and Supervision		
		2	Finalization of Bid Document	30% of fee payable under stage 3	1.	Submission of Inception report	10% of fee payable under stage 3
		3	After award of work to successful bidder	30% of fee payable under stage 3	2.	Audit Strategy	10% of fee payable under stage 3
		Stage 4: Design and Supervision			3	At execution phase – Supervision of execution of different components	70% of fee payable under stage 3 on Prorata based on financial progress achieved once in 3 month of the construction period.
		1.	Submission of Inception report	10% of fee payable under stage 4			

Sr. No .	RFP Reference	Present RFP Clause				Amendments/ clarification in RFP					
		2.	Audit Strategy	10% of fee payable under stage 4		4	Post Construction phase – taking over of completed works, handing over to the end user	10% of fee payable under stage 3.			
			At execution phase – Supervision of execution of different components	70% of fee payable under stage 4on Prorata based on financial progress achieved once in 3 month of the construction period.							
			Post Construction phase – taking over of completed works, handing over to the end user	10% of fee payable under stage 4.							
7	Form 7	Form 7: Proposed Methodology and Work Plan				Maximum 20 Pages document is allowed for Approach & Methodology					
8	Page No. 91, Appendix -2 Form-2 Summary of Financial Proposal	Item No.	Particulars	% of the sanctioned amount (In figures)	% of the sanctioned amount (In figures)	Project Cost for Bid Evaluation (Crore)	Item No.	Particulars	% of the approved Project Cost amount (In Number)	% of the approved Project Cost amount (In Words)	Project Cost for Bid Evaluation (Crore)
		1	Stage 1- preparation of Project			900	1	Stage 1: Development of			300

Sr. No.	RFP Reference	Present RFP Clause				Amendments/ clarification in RFP			
			Concept Note / Feasibility Report				Detailed Project Report		
		2	Stage 2: Development of Detailed Project Report		900		2 Stage 2: Preparation of Design Criteria, Manual, Detailed Design and Bid Documents		300
		3	Stage 3: Preparation of Design Criteria, Manual, Detailed Design and Bid Documents		900		3 Stage 3: Design Supervision of projects		350
		4	Stage 4: Design Supervision of projects		1000				
9	Last Date of submission of Bids	Online Technical Proposal Submission: scanned copy of Technical Proposal, including the Presentation shall be submitted in the PDF files, through email on map.meghalaya@gmail.com by 17:00 hours on 08-Dec-2020.				Online Technical Proposal Submission: scanned copy of Technical Proposal, including the Presentation shall be submitted in the PDF files, through email map.meghalaya@gmail.com by 17:00 hours on 15-Dec-2020. (Note: Bidder shall not submit Financial Proposal through Email)			
						Hard copy of Technical Proposal including Presentation & Financial Proposal as per RFP document shall be submitted on following address:			

Sr. No.	RFP Reference	Present RFP Clause	Amendments/ clarification in RFP
		<p>(Note: Bidder shall not submit Financial Proposal through Email)</p> <p>Hard copy of Technical Proposal including Presentation & Financial Proposal as per RFP document shall be submitted on following address: Chief Administrative Officer (C.A.O.) Meghalayan Age Ltd. Meghalaya House, No.9, Dr. APJ Abdul Kalam Road, New Delhi-110011</p> <p>or</p> <p>Chief Administrative Officer (C.A.O) Meghalayan Age Ltd. House No. L/A-56, Lower Nongrim Hills, Shillong East Khasi Hills Meghalaya-793003 (India) by 17:00 hours on 08-Dec-2020.</p>	<p>Chief Administrative Officer (C.A.O.) Meghalayan Age Ltd. Meghalaya House, No.9, Dr. APJ Abdul Kalam Road, New Delhi-110011</p> <p>or</p> <p>Chief Administrative Officer (C.A.O) Meghalayan Age Ltd. House No. L/A-56, Lower Nongrim Hills, Shillong East Khasi Hills Meghalaya-793003 (India) by 17:00 hours on 15-Dec-2020.</p>

Chief Administrative Officer (CAO)
Meghalayan Age Ltd., House No. L/A-56,
Lower Nongrim Hills, Shillong East Khasi Hills Meghalaya-793003.