

Meghalaya Infrastructure Development Finance Corporation Ltd. (MIDFC)

Shillong, Meghalaya (India)

ADDENDUM No. 1

Date 14-Aug-2020

Addendum for Request for Proposal (RFP) for appointment of an Agency for Preparation of Comprehensive Tourism Development Strategy for Meghalaya.

Tender Notice No. MIDFC-Tourism Strategy-2020-32-516

The following provisions of Tender Documents for appointment of an Agency for Preparation of Comprehensive Tourism Development Strategy for Meghalaya are hereby replaced as follows:

Sr. No.	RFP Reference	Present RFP Clause	Amendments/ clarification in RFP
1	Page No. 7 Clause 1.6 Tender Schedule	<p>4 Last Date of submission of Bids</p> <p>Online Technical Proposal Submission: scanned copy of Technical Proposal, including the Presentation shall be submitted in the PDF files, through email on midfcmegh@gmail.com by 17:00 hours on 21-Aug-2020.</p> <p>(Note: Bidder shall not submit Financial Proposal through Email)</p> <p>Hard copy of Technical Proposal including Presentation & Financial Proposal as per RFP document shall be submitted on following address: Chief Operations Officer (C.O.O) Meghalaya Infrastructure Development Finance Corporation Ltd. (MIDFC) House No. L/A-56, Lower Nongrim Hills, Shillong East Khasi Hills Meghalaya-793003</p>	<p>4 Last Date of submission of Bids</p> <p>Online Technical Proposal Submission: scanned copy of Technical Proposal, including the Presentation shall be submitted in the PDF files, through email on midfcmegh@gmail.com by 17:00 hours on 28-Aug-2020.</p> <p>(Note: Bidder shall not submit Financial Proposal through Email)</p> <p>Hard copy of Technical Proposal including Presentation & Financial Proposal as per RFP document shall be submitted on following address: Chief Operations Officer (C.O.O) Meghalaya Infrastructure Development Finance Corporation Ltd. (MIDFC) House No. L/A-56,</p>

Sr. No.	RFP Reference	Present RFP Clause		Amendments/ clarification in RFP	
			(India) by 17:00 hours on 21-Aug-2020.		<p>Lower Nongrim Hills, Shillong East Khasi Hills Meghalaya-793003 (India) by 17:00 hours on 28-Aug-2020. Or Hard copy of Technical Proposal including Presentation& Financial Proposal as per RFP document shall be submitted on following address: Shri. Rajeev Arora Director (MIDFC) Meghalaya House, No.9, Dr. APJ Abdul Kalam Road, New Delhi-110011 (India) by 17:00 hours on 28-August-2020.</p> <p>(Note: Bidder may submit the Hard Copy of Proposal on any of the above two addresses as per their convenience)</p>
		5	Presentation by the bidder on their concept approach and methodology		
					<p>Presentation by the bidder on their concept approach and methodology</p> <p>Details will be intimated by email to all concerned</p>

Sr. No.	RFP Reference	Present RFP Clause				Amendments/ clarification in RFP			
2	Page No. 9 Clause 2.1.4 (C)	c) The agency must have successfully executed at least 2 number of similar projects preceding proposal due date, certificate Copy of Agreement/Workorder/Completion certificate needs to enclosed				The agency must have successfully executed at least 2 number of similar projects in last 10 years preceding proposal due date, certificate Copy of Agreement/Workorder/Completion certificate needs to enclosed.			
3	Page No. 10	Note: Similar Project: Tourism Strategy Plan/ Integrated Tourism Plan/ Business Plan for Tourism Sector/ Feasibility Report for state level Tourism Projects / State Tourism Development Plan/ Eco Tourism Plan etc.				Note: Similar Project: Tourism Strategy Plan/ Integrated Tourism Plan/ Business Plan for Tourism Sector/ Feasibility Report for state level Tourism Projects / State Tourism Development Plan/ Eco Tourism Plan etc. in last 10 years preceding the proposal due date.			
4	Page No. 10 Clause 2.1.5	Sr. No	Expert	Desired qualification and experience (Weightage 20%)	Desired experience (Weightage 80%)	Sr. No	Expert	Desired qualification and experience (Weightage 20%)	Desired experience (Weightage 80%)
		1	Team Leader	MBA in Finance or equivalent.	He should have experience of at least 10 years in experience in Hotel and Tourism infrastructure projects.	1	Team Leader	MBA in Finance or equivalent.	He should have experience of at least 15 years in experience in Hotel and Tourism infrastructure projects.

Sr. No.	RFP Reference	Present RFP Clause			Amendments/ clarification in RFP		
5	Page No. 29 Clause 3.1.2	Sr. No.	Requirements	Marks	Sr. No.	Requirements	Marks
		A	Financial Strength Related	20	A	Financial Strength Related	10
			Annual average turnover in last 3 (three) financial years ending 31.03.2019 (2016-17, 2017-18 and 2018-19).	20		Annual average turnover in last 3 (three) financial years ending 31.03.2019 (2016-17, 2017-18 and 2018-19).	10
		I.	• Rs. 5 Crores to less than 10 Crores	10	IV.	• Rs. 5 Crores to less than 10 Crores	5
		II.	• Rs. 10 Crores to less than 15 crores	15	V.	• Rs. 10 Crores to less than 15 crores	7.5
		III.	• Rs. 15 crores and above	20	VI.	• Rs. 15 crores and above	10
		B	Similar Project Experience	20	B	Similar Project Experience	20
			The agency must have experience in Similar activities	20		The agency must have experience in Similar activities	20
		I	• Minimum 2 Projects	7.5	I	• Minimum 2 Projects	7.5
		II	• Above 2 Projects	2.5 Marks for each	II	• Above 2 Projects	2.5 Marks for each
		C	Key personnel's qualifications and Experience	30	C	Key personnel's qualifications and Experience	30
		I.	• Team Leader	10	V.	• Team Leader	10
		II.	• Finance Expert	7.5			
		III.	• Marketing Expert	7.5			

Sr. No.	RFP Reference	Present RFP Clause			Amendments/ clarification in RFP		
		IV.	<ul style="list-style-type: none">Associate	5	VI.	<ul style="list-style-type: none">Finance Expert	7.5
		D	Approach & Methodology and Timeline	30	VII.	<ul style="list-style-type: none">Marketing Expert	7.5
		I.	<ul style="list-style-type: none">Presentation on Approach and Methodology and concept note	20	VIII.	<ul style="list-style-type: none">Associate	5
		II.	<ul style="list-style-type: none">Work Plan & Timeline	10	D	Approach & Methodology and Timeline	40
			Total (A+B+C+D)	100	III.	<ul style="list-style-type: none">Presentation on Approach and Methodology and concept note	30
					IV.	<ul style="list-style-type: none">Work Plan & Timeline	10
						Total (A+B+C+D)	100
6	Part 7 Schedule 2-	1% of the Project Execution Cost amount subject to maximum of Rs.25000/- per week or part thereof.			1% of the Project contract value or Agreement value amount subject to maximum of Rs.25000/- per week or part thereof.		
7	Page No.30 Clause 3.2	All the bidder having score more than 60 shall be considered as short-listed bidder for financial evaluation in the second stage. However, if the number of such Pre-Qualified Bidders is less than two, the Authority may, in its sole discretion, Pre-Qualify the Bidder(s) whose technical score is less than 70 percent marks even if such Bidder(s) do (es) not qualify in terms of Clause 3.1.2; provided that in such an event, the total number of Pre-Qualified and short-listed Bidders shall not exceed two.			All the bidder having score more than 70 shall be considered as short-listed bidder for financial evaluation in the second stage. However, if the number of such Pre-Qualified Bidders is less than two, the Authority may, in its sole discretion, Pre-Qualify the Bidder(s) whose technical score is less than 70 percent marks even if such Bidder(s) do (es) not qualify in terms of Clause 3.1.2; provided that in such an event, the total number of Pre-Qualified and short-listed Bidders shall not exceed two.		

Sr. No.	RFP Reference	Present RFP Clause			Amendments/ clarification in RFP			
8	Page 40 Clause 7.4.2	Sr. No.	Deliverables	Payment (%) of total amount	Sr. No.	Deliverables	Payment (%) of total amount	Timeline for submission of deliverables
		1	Project Inception Report	10%	1	Project Inception Report	10%	15 days from issuance of LOA
		2	Submission of Primary and Secondary data analysis report	20%	2	Submission of Primary and Secondary data analysis report	20%	45 days after submission of inception report
		3	Submission of draft Comprehensive Tourism Development Strategy for Meghalaya	30%	3	Submission of draft Comprehensive Tourism Development Strategy for Meghalaya	30%	30 days after submission of data analysis report
		4	Submission of final Comprehensive Tourism Development Strategy for Meghalaya	40%	4	Submission of final Comprehensive Tourism Development Strategy for Meghalaya	40%	21 days after receipt of comments from department.

Sr. No.	RFP Reference	Present RFP Clause	Amendments/ clarification in RFP
General Queries			
9		How many Consortium partners are allowed for the bid?	Maximum Three Members of consortium is allowed.
10		Is this form to be signed and stamped by the bidder or only after the award has been declared?	Agreement is in draft form. It shall be signed with the successful bidder after award of contract.
11		For conducting primary surveys, how many volunteers the client plans to appoint, and what will be the profile of the volunteers in terms of education, place of origin, language skills, pre-existing research skills? (section 7.3.2., a, ii, page 37)	This shall be detailed out as per approach and Methodology as well as work plan proposed in the inception report.
12		if the consultant is required to develop an IT solution or provide Functional requirements for the IT solution only. Will the development be the responsibility of the consultant or MSP appointed by the Client.	This shall be detailed out as per approach and Methodology as well as work plan proposed in the inception report.
13		The sample of the survey (30-50 respondents in 5 major locations, for a total sample of 150-250 respondents, as described in section 7.3.2., c, ii, e page 38) will not be sufficient to establish a statistically rigorous analytical framework. The survey will provide useful anecdotal insights and will for sure help to prepare vision documents, but this exercise will not allow to identify statistically significant trends, particularly at the scale of the 5 major locations. Requesting a confirmation if a statistically significant quantitative analysis is not expected as part of this assignment	This shall be detailed out as per approach and Methodology as well as work plan proposed in the inception report.
		Project Duration for completion of the Project	Project duration shall be 4 months from the date of issuance of LOA.

**The Chief Operations Officer (MIDFC)
House No. L/A-56, Lower Nongrim Hills,
Shillong East Khasi Hills, Meghalaya-793003**