



No.MBDA(HR-JICA)/98/2019/ 63

Dated Shillong the, 5<sup>th</sup> August, 2022

**ADVERTISEMENT**

The Meghalaya Basin Development Authority (MBDA) is inviting applications in Meghalaya. Interested eligible candidate should submit their application in prescribed format. The detailed application form, advertisement and notification are available on MBDA's website <http://www.mbda.gov.in>

**1. Position:**

Sn	Position	Desired Experiences	Monthly Emolument	Number of Positions
1.1	Project Associate	<b>Required Experience:</b> <ul style="list-style-type: none"><li>Retired State Government Officer from Forestry / Soil &amp; Water Conservation department of the rank of Forester (Beat Officer)/Forest Guard/Forest Rangers/ Junior Soil &amp; Water Conservation Demonstrator/ Senior Soil &amp; Water Conservation Demonstrator/ Soil &amp; Water Conservation Range Officer</li><li>Should have professional excellence in raising plantation and nursery, quality checking, monitoring of plantations and nurseries &amp; should have good service records</li></ul> <b>Requirement:</b> <p>The candidate should be physically fit to take extensive field visits in remote villages of the Project Area.</p>	Negotiable	24

- Notification and prescribed application form can be downloaded from the website, **www.mbda.gov.in** or can be obtained free of cost from the O/o Meghalaya Basin Management Agency, C/o Meghalaya State Housing Cooperative Society Ltd. Campus, Nongrim Hills, Shillong any of the Office of the Deputy Commissioner & Chairman, Basin Development Unit at the 11 (eleven) district headquarters.
- The above position is on contractual basis. Details about the pre-requisite qualifications and experience for the above positions may be seen in the notification.
- Application form duly filled along with self attested credentials should only be submitted to the **O/o Meghalaya Basin Development Authority, C/o, Meghalaya State Housing Cooperative Society Ltd. Campus, Nongrim Hills, Shillong, Meghalaya – 793003**. For out station candidate, the duly filled application form and documents should only be submitted **via e-mail to [recruitmentmbda21@gmail.com](mailto:recruitmentmbda21@gmail.com)** clearly indicating name of the position in the subject line.
- Last date for receipt of applications is **16<sup>th</sup> August, 2022 (upto 5.00 p.m.)** and no application received after the last date will be considered. MBMA will not be responsible for any kind of postal loss or transit delay.

Sd/-  
Executive Director  
Meghalaya Basin Development Authority

Office of the Project Director  
Community-based Forest Management and  
Livelihood Improvement in Meghalaya

Shalom Building, 2nd Floor,  
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Meghalaya Livelihood Improvement  
through Forest Enhancement

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Meghalaya Basin  
Development Authority



Japan International  
Cooperation Agency

🌐 www.mbda.gov.in

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Dated Shillong the, 5th August, 2022

**NOTIFICATION**

The Meghalaya Basin Development Authority (MBDA) is inviting applications from the following professionals in Meghalaya. Interested eligible candidate should submit their application in prescribed format. The detailed application form, advertisement and notification are available on MBDA's website <http://www.mbda.gov.in>

**1. Position:**

Sn	Position	Desired Experiences	Monthly Emolument	Number of Positions	Place of Posting
1.1	Project Associate	<p><b>Required Experience:</b></p> <ul style="list-style-type: none"> <li>Retired State Government Officer from Forestry / Soil &amp; Water Conservation department of the rank of Forester (Beat Officer)/Forest Guard/Forest Rangers/ Junior Soil &amp; Water Conservation Demonstrator/ Senior Soil &amp; Water Conservation Demonstrator/ Soil &amp; Water Conservation Range Officer</li> <li>Should have professional excellence in raising plantation and nursery, quality checking, monitoring of plantations and nurseries &amp; should have good service records</li> </ul> <p><b>Requirement:</b> The candidate should be physically fit to take extensive field visits in remote villages of the Project Area.</p>	Negotiable	24	<ul style="list-style-type: none"> <li>Shillong</li> <li>Songsak Block</li> <li>Rongjeng Block</li> <li>Samanda Block</li> <li>Resubelpara Block</li> <li>Kharkutta Block</li> <li>Rongra Block</li> <li>Gasuapara Block</li> <li>Baghmara Block</li> <li>Rongram Block</li> <li>Dalu Block</li> <li>Tikrikilla Block</li> <li>Gambegre Block</li> <li>Zikzak Block</li> <li>Betasing Block</li> <li>Mawkynrew Block</li> <li>Mawryngkneng Block</li> <li>Mairang Block</li> <li>Mawkyrwat Block</li> <li>Umling Block</li> <li>Umsning Block</li> <li>Thadlaskein Block</li> <li>Saipung Block</li> </ul>

• **Place of Posting:**

- Selected candidates shall be posted at the location mentioned above.

• **Period of Contract:**

- Selected candidates shall be given a one (1) year contract. The contract may be renewed subject to the satisfaction of MBDA and continuance of the project.
- A detailed document of terms and conditions of engagement would be provided to the selected candidates and a deed agreement would have to be signed by the selected candidates with the MBDA to that effect.

• **Prescribed Application Form:**

- Prescribe application form can be downloaded from MBDA website, [www.mbda.gov.in](http://www.mbda.gov.in) or can be obtained free of cost from any of the office of the Deputy Commissioner & Chairman, Basin Development Unit (BDU) at the 11 (eleven) District Headquarters.

• **Submission of Application Form:**

- Application form duly filled along with self attested credentials should only be submitted to the O/o Meghalaya Basin Development Authority, C/o, Meghalaya State Housing Cooperative Society Ltd. Campus, Nongrim Hills, Shillong, Meghalaya - 793003 'or' at the O/o Basin Development Unit (BDU)/ District Project Management Unit (DPMU), of the 11 (eleven) District Headquarters, Meghalaya.

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- Candidate must enclose recent passport size photograph, the self attested copies of degrees, diplomas, mark-sheets and experience letter etc. with the application form.
- Experience certificate from previous employer(s) clearly stating nature of duties performed should be attached along with the application.
- Incomplete application or application on plain paper will not be entertained and is liable to be rejected. However, an extra sheet of A4 size may be attached, wherever necessary, mentioning the serial no.
- For out station candidate, the duly filled application form and documents may be submitted via e-mail to [recruitmentmbda21@gmail.com](mailto:recruitmentmbda21@gmail.com) clearly indicating name of the position in the subject line.
- Last date for receipt of applications is **16<sup>th</sup> August, 2022 (upto 5.00 p.m.)** and no application received after the last date will be considered. MBDA will not be responsible for any kind of postal loss or transit delay.
- **Selection Process:**
  - The eligible candidates will be short-listed on the basis of relevant work experience.
  - The selection will be made on the basis of personal interview of eligible shortlisted candidates
- **General Information:**
  - The candidate should have retired from Government service
  - Officers/employee against whom departmental proceedings or criminal /vigilance cases contemplated / pending or who have been penalized for misconduct during preceding five years of service period shall not be considered.
  - The pre-requisite qualifications and experiences are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. MBDA reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by any other condition that it may deem fit.
  - Candidates are advised to clearly indicate their contact number and e-mail address to facilitate faster communication and information regarding the screening test/written/interview will be sent only to the shortlisted candidates via SMS/E-mail and no correspondence will be made with applicants who are not shortlisted. List of the shortlisted candidates will be displayed in the MBDA website, [www.mbda.gov.in](http://www.mbda.gov.in)
  - MBDA reserves the right to conduct additional examination /skill test or call for any additional documentary evidence in support of educational qualification & experience of the applicant.
  - In case of non-availability of suitable candidates with prescribed qualifications and experience, MBDA reserves the right to relax the prescribed qualifications and experience for candidates found more suitable for lower position with relevant experience and expertise in the specified field.
  - The number of vacancies indicated in the advertisement and notification is tentative. MBDA reserves the right to increase/decrease the number of posts at the time of selection and make appointment(s) accordingly, if more vacancies do exist in between the advertisement and the selection process.
  - MBDA reserves the right to extend the closing date for receipt of applications. MBDA also reserves the right to fill or not to fill any or all the positions advertised or cancel recruitment procedure at any stage without assigning any reason thereof
  - No TA/DA shall be paid for attending written test and interview.
  - Canvassing of any kind will render to disqualification.

Sd/-  
Executive Director  
Meghalaya Basin Development Authority