



CORRIGENDUM – 01

01 October 2021

REQUEST FOR PROPOSAL (RFP) for Selection of Technical Support Agency for Strengthening of Cooperatives under Meghalaya Livelihoods and Access to Markets Project (Megha-LAMP) in Meghalaya

Sr. No.	Part	Clause	Original Clause in the RFP	Change Requested/ Clarification required	Clarifications
1	Page 4	Last date and time for	Last date and time for submission of bids: 8th October -2021, up to 17:00 hrs	We request a three-week extension on the bid submission date and kindly	The bid submission date shall be extended to 5PM, 25th October 2021.

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		submission of bids		request the authority to keep it on 29 th October 2021.	
2	Page 110	Form – Fin 2	<p>Summary of Financial Proposal</p> <p>Cost of Financial Proposal includes both Remuneration and Reimbursable</p>	<p>During the bidding stage bidders would budget the approximate reimbursable cost based on estimations, which may be different from the actual cost that would be incurred during the project execution. Hence, we would request only to consider remuneration for the evaluation purpose of this bid, and reimbursable expenses for any project related activities and travel outside Shillong may be paid by the client based on actuals during the project execution.</p>	<p>Only remuneration shall be considered for the evaluation of the bid, information to be provided in this Form shall only be used to demonstrate the basis for calculation of the Contract ceiling amount, to calculate applicable taxes at contract negotiations and, if needed, to establish payments to the Consultant for possible additional services requested by the Client.</p> <p>All the project travel related expenses for the travel outside Shillong and any other direct expenses related to project (except the bidder's staff cost, and over head cost like for computer,</p>

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					report printing, etc.) shall be reimbursed by the client based on the actuals.
3	Page 5	Hard copy	(Technical & Financial both) (Bid Due Date) in Hard copy	We request a means to submit the bids online on account of courier delays and frequency of cancelled flights due to the pandemic scenario.	No changes, to be submitted in hard copy.
4	Page 14	Availability of Key Personnel	Availability of Key Personnel: All the key experts should be present during execution and for all important meetings.	We request that a means of online attendance of meetings be explored in addition to physical meetings.	To be considered on case-to-case basis during the project execution
4	2.2.3 Page 14	Power of Attorney	The Bidder should submit a Power of Attorney as per the Appendix-1, Form-3 provided, however, that such Power of Attorney would not be required if the Application is signed by the Managing Director of the Bidder.	We understand that board resolution will suffice as per serial number 6 of conditions of eligibility (page 12).	Yes
5	2.12.3 Page 22	Power of Attorney	A copy of the Power of Attorney in the form specified in Appendix-1, Form-3 shall accompany the Proposal	Same as above - we understand that board resolution will suffice as per serial number 6 of conditions of eligibility (page 12).	Yes

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6	2.13 f Page 23	Signature	The CVs have been recently signed and dated by the respective Personnel and countersigned by the Bidder	We understand that scanned signature will suffice due to the prevalent mode of operations being <i>work from home</i>	Yes
7	3.1.2 A Page 35	Financial capacity and stability of the firm	10 marks for the firm with highest average annual turnover, other firms to be awarded pro-rated marks	We request that an objective marketing scheme be used for financial capacity in order to create a level playing field.	The marking scheme is objective. Scoring rationale: If the bidder with the highest turnover has a Turnover of INR 1000 crore, then it shall get 10 marks, another bidder having a turnover of INR 900 crore shall get $(900/1000)*10 = 9$ marks.
8	3.1.2 B Page 35	Experience of managing large scale projects in last 5 years in India:	a. Experience of managing large scale Program/Project Management Unit (PMU)/Program/Project Management Consultancy (PMC)/ Program/ Project management Agency (PMA) projects in agriculture and allied sector for Central Government /Central Government entities with a	We request that work with state governments and donor agencies be allowed in this clause as well.	Work with donor agencies shall be considered. The revised criteria is: Experience of managing large scale Program/Project Management Unit (PMU)/Program/Project Management Consultancy (PMC)/ Program/ Project

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			minimum contract value of INR 5 crores each		management Agency (PMA) projects in agriculture and allied sector for Central Government /Central Government entities/ Donor agencies with a minimum contract value of INR 5 crores each
9	3.1.2 B Page 36	Experience of managing large scale projects in last 5 years in India:	b. Experience of working in agriculture and allied sector value chain development in Meghalaya	We request that this clause be extended to other North Eastern states in addition to Meghalaya	No changes
10	3.1.2 B Page 36	Experience of managing large scale projects in last 5 years in India:	c. Experience of implementing Program/Project Management Unit (PMU)/Program/Project Management Consultancy (PMC) with State Governments in Livelihoods/ Agriculture and allied sector consisting exposure to rural areas in last 5 years	We request that work with central governments and donor agencies be allowed in this clause as well.	Work with donor agencies shall be allowed. The revised criteria is: Experience of implementing Program/Project Management Unit (PMU)/Program/Project Management Consultancy (PMC) with State Governments/ Donor

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					agencies in Livelihoods/ Agriculture and allied sector consisting exposure to rural areas in last 5 years
11	3.1.2 B Page 36	Experience of managing large scale projects in last 5 years in India:	c. Experience of working with government department in Meghalaya	We request that this clause be extended to other North Eastern states in addition to Meghalaya	Experience of working with government departments in other North eastern states shall be considered.
12	3.1.3 Page 37	Submission of presentation	The bidder will have to enclose presentation on the concept note along with the technical Proposal to MBMA. The presentation shall cover in sufficient detail the appreciation of the project, method statement for the assignment covering approach & methodology, proposed organizational structure, work program, implementation strategy, proposal to save time and cost, etc.	We will submit our approach and methodology with the technical proposal. Please clarify if a second document is required for the presentation.	A second document for the presentation is not required with the Technical Proposal. All the shortlisted bidders shall be asked to make a presentation on the Concept Note and Approach & Methodology. Date and Time for it shall be intimated through email.

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13	7.2.4 Page 50	Scope of work	Assess the functional and beneficiary coverage of existing state and centrally sponsored schemes being implemented within the state	We understand that primary research and field survey is not part of the scope of work. Request you to kindly confirm.	Required data and surveys/ investigations/reports would be provided to the selected bidder by the concerned departments and project offices.
14	3.4.1 Page 71	Liability of the Agency	The Agency's liability under this Agreement shall be determined by the Applicable Laws and the provisions hereof.	We understand that our liability will be capped at one time the professional fee. Request you to kindly confirm.	To be discussed with selected bidder during the contract negotiation.
15	3.5 Page 71	Insurance to be taken out by the Agency	Insurance to be taken out by the Agency	We request that we be allowed to maintain insurance as per our firm's policy.	To be discussed with selected bidder during the contract negotiation.
16	3.6 Page 72	Accounting, inspection, and auditing	permit the MBMA or its designated representative periodically, and up to one year from the expiration or termination of this Agreement, to inspect the same and make copies thereof as well as to have them audited by auditors appointed by the MBMA.	As we maintain sensitive client material/information we request that the clause pertaining to audit of our offices be waived.	To be discussed with selected bidder during the contract negotiation.

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17	3.12 Page 75	Accuracy of Documents	The Agency shall also be responsible for promptly correcting, at its own cost and risk, the drawings including any re-survey / investigations.	We understand that primary research and field survey is not part of the scope of work.	Required data and surveys/ investigations/reports would be provided to the selected bidder by the concerned departments and project offices.