

MEGHALAYA INFRASTRUCTURE DEVELOPMENT & FINANCE CORPORATION (MIDFC)

Shillong, Meghalaya

No.MIDFC-Empanelment of Agency-2020-33-519

Dated: 23-July-2020

Expression of Interest

for

Empanelment of Individuals or Agency for development of artisanal cheese making and promotion of Village Tourism in state of Meghalaya

Meghalaya Infrastructure Development & Finance Corporation (MIDFC) on behalf of, Department of Planning, Government of Meghalaya under the Milk Mission is in process of appointment of Individual and agencies for development of artisanal cheese making units in the state while promoting Meghalaya Milk Mission.

Milk production in Meghalaya has been on the rise and Milk Unions have surplus production. In order to create better value for such producers and also adding another attraction for visitors, it has been decided to promote the development of artisanal cheese making. This programme shall be taken up under the Meghalaya Milk Mission.

Meghalaya Infrastructure Development & Finance Corporation (MIDFC) seeks to empanel Individuals and Agencies with relevant experience and expertise of Artisanal Cheese making. Proposals are hereby invited from such Individuals and Agencies for Appointment of Individuals and Agencies for development of artisanal cheese making and promotion of Village Tourism in state of Meghalaya.

A. Scope of work:

Services shall include assessing quality of milk for its suitability for specific variety of cheese making, assessing the equipment need, need-gap analysis for skilling local artisans and Marketing support. It would also include assisting the Meghalaya Infrastructure Development & Finance Corporation (MIDFC) or agencies associated with MIDFC in finalizing any procurement / sale arrangements, if sought by the MIDFC or such entities. Scope of services are as follows:

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- i. To take instructions from the MIDFC or agencies associated with MIDFC and prepare requisite plans including cost estimates that shall be approved by MIDFC or agencies associated with MIDFC.
- ii. To facilitate requisite approvals, if required.
- iii. To help identify equipment suppliers, as and when necessary.
- iv. To prepare plans for developing various variety of Cheese
- v. To formulate off-line and on-line skilling programmes.
- vi. To draw detailed recipes.
- vii. To visit Milk Unions as and when required by the MIDFC or agencies associated with MIDFC.
- viii. To submit Competence framework and assessment of competencies of trained individuals.
- ix. Any other services connected with the said works usually and normally rendered for Artisanal Cheese making and not referred to in above.

B. Project Duration

- I. Time duration 3 years from the date of empanelment.

C. Eligibility Criteria:

- i. 5 Years of Experience in Artisanal Cheese making and selling for Individuals and at least 3 Years of experience for agencies, as on 30.06.2020.
- ii. Agency shall submit the copy of Incorporation certificate and GST registration certificate.
- iii. Association or Consortium is allowed.
- iv. The bidding Individuals or agency must have a valid PAN and GST Number.

D. Preparation & Submission of Proposal:

- i. Individual shall submit 'Form A', 'Form B' and 'Form C' along with self-attested documentary evidence to prove eligibility.
- ii. Submission of Technical Proposal:
 - a. **Soft Copy of Technical Proposal Submission:** Soft copy of technical Proposal shall be submitted in PDF format along with scanned signature on

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each page through email. The documents are to be send to midftender@gmail.com before the Proposal due date and time.

- b. **Hard copy of technical proposal** shall be submitted on following address:
to **Chief Operations Officer (COO)** Meghalaya Infrastructure Development Finance Corporation Ltd. (MIDFC) House No. L/A-56, Lower Nongrim Hills, Shillong East Khasi Hills Meghalaya-793003(India)
- iii. Last Date and Time for submission of Proposal: 21-Aug-2020, 17:00 PM.

E. Meghalaya Infrastructure Development Finance Corporation Ltd. (MIDFC)

reserves the right not to proceed with the Process at any time, without notice or liability, and to reject any proposal without assigning any reasons.

- i. The decision of the COO Meghalaya Infrastructure Development Finance Corporation Ltd. (MIDFC) shall be final in all cases.

-Sd-

Chief Operations Officer (COO)

Meghalaya Infrastructure Development Finance Corporation Ltd. (MIDFC)

Shillong East Khasi Hills

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Shillong, Meghalaya

FORMS

MEGHALAYA INFRASTRUCTURE DEVELOPMENT & FINANCE CORPORATION (MIDFC)

Shillong, Meghalaya

Form - A

Date:

To,

Chief Operations Officer (COO)

Meghalaya Infrastructure Development Finance Corporation Ltd. (MIDFC)

House No. L/A-56, Lower Nongrim Hills,

Shillong East Khasi Hills

Meghalaya-793003 (India)

Sub: Expression of Interest for Appointment of Individuals and Agencies for development of artisanal cheese making and promotion of Village Tourism in state of Meghalaya.

Dear Sir,

I hereby confirm that (insert Individual or agency name), the Applicant satisfy the terms and conditions laid down in the EOI document.

My contact details for official correspondence shall be as below:

- Postal Address:
- E-mail:
- Mobile No.:

I agree and undertake to abide by all the terms and conditions of the EOI Document. In witness thereof, I/we submit this Proposal under and in accordance with the terms of the EOI Document.

Yours faithfully,

(Signature, name and address)

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Form – B

Prescribed CV / Firm Profile Format

1. Name:

2. DOB in case of Individuals/

Date of Incorporation in case of Firms:

3. Contact address (including email, telephone mobile):

4. Qualifications:

5. Experience:

6. Areas of interest:

7. Membership of Professional Bodies:

(Signature)

Note: Applicant shall submit all the self-attested Academic certificates, Marksheets and Work Experience related documents along with CV in case of Individuals. Applicants may submit additional information in the form of Brochures, websites etc. also if any.

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Form – C

Product details produced and marketed by Individual or Agencies

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Form - D

Association Letter

<<(To be forwarded on the letter head of the Consortium Partner)>>

Ref. No.:

Date:

To,
The Chief Operations Officer,
Meghalaya Infrastructure Development Finance Corporation Ltd. (MIDFC)
House No. L/A-56, Lower Nongrim Hills,
Shillong East Khasi Hills
Meghalaya-793003 (India)

Sub: Association letter for Expression of Interest for Appointment of Individuals and Agencies for development of artisanal cheese making and promotion of Village Tourism in state of Meghalaya”.

Dear Sir,

We, the undersigned, are pleased to associate with << **Name and Address of Lead Member**>>. for the subject assignment. << **Name of the Lead Partner**>> will be the lead member of the consortium.

We hereby, undertake to be associated for the entire duration of the assignment, if selected.

Thanking You,

Yours Faithfully,

Name:

Address:

Contact No.

Email: