

### Bid Document

<b>Bid Details</b>	
<b>Bid End Date/Time</b>	13-01-2022 16:00:00
<b>Bid Opening Date/Time</b>	13-01-2022 16:30:00
<b>Bid Life Cycle (From Publish Date)</b>	90 (Days)
<b>Bid Offer Validity (From End Date)</b>	30 (Days)
<b>Ministry/State Name</b>	Meghalaya
<b>Department Name</b>	Planning Department Meghalaya
<b>Organisation Name</b>	Meghalaya State Planning Board
<b>Office Name</b>	Shillong
<b>Total Quantity</b>	26
<b>Item Category</b>	Desktop Computers (Q2) , Multifunction Machines MFM (Q2)
<b>Minimum Average Annual Turnover of the Bidder</b>	12 Lakh (s)
<b>OEM Average Turnover (Last 3 Years)</b>	96 Lakh (s)
<b>Years of Past Experience required</b>	3 Year (s)
<b>MSE Exemption for Years of Experience and Turnover</b>	No
<b>Startup Exemption for Years of Experience and Turnover</b>	No
<b>Document required from seller</b>	Experience Criteria,Past Performance,Bidder Turnover,OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Past Performance</b>	50 %
<b>Bid to RA enabled</b>	No
<b>Primary product category</b>	Desktop Computers
<b>Time allowed for Technical Clarifications during technical evaluation</b>	2 Days
<b>Evaluation Method</b>	Total value wise evaluation

#### EMD Detail

Required	No
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#### ePBG Detail

Required	No
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**Splitting**

Bid splitting not applied.

**MSE Purchase Preference**

MSE Purchase Preference	No
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**MII Purchase Preference**

MII Purchase Preference	No
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

**Desktop Computers ( 24 pieces )**

Brand Type	Registered Brand
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**Technical Specifications**

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Processor	Processor Make	Intel
	Processor Generation	10.0 Or higher

Specification	Specification Name	Bid Requirement (Allowed Values)
	<b>Number of Cores per Processor</b>	8, 10, 12 Or higher
	<b>Processor Description</b>	Intel Core i7, Intel Core i9 Or higher
	<b>Processor Number</b>	Intel Core i9 10900K, Intel Core i9 10900KF, Intel Core i9 10900, Intel Core i9 10900F, Intel Core i7 10700K, Intel Core i7 10700KF, Intel Core i7 10700, Intel Core i7 10700F Or higher
Motherboard	<b>Chipset Series</b>	Intel Q Series Or higher
	<b>Chipset Number</b>	Intel Q 470 Or higher
Graphics	Graphics Type	Integrated
Operating System	<b>Operating System (Factory Pre-Loaded)</b>	Windows 10 Professional
Memory	<b>RAM Size (GB)</b>	16, 32, 64, 128 Or higher
	<b>RAM Expandability up to( using spare DIMM Slots in GB)</b>	64, 128 Or higher
Storage	<b>Type of Drives used to populate the Internal Bays</b>	HDD, SSD
	<b>Total HDD Capacity (GB)</b>	2000, 2500, 3000, 4000 Or higher
	<b>Total SSD Capacity (GB)</b>	512, 768, 1024, 2048, 4096 Or higher
	<b>Total SSHD Capacity in addition to 8 GB Flash (GB)</b>	500, 1000, 2000, 0 Or higher
Cabinet	<b>Cabinet Form Factor</b>	Tower (13.1 to 26 Litres)
Monitor	<b>Monitor Technology</b>	IPS Or higher
	<b>LED Backlit Monitor Size (INCHES)</b>	24, 27, 23.8, 32 Or higher
	<b>Monitor Resolution (PIXELS)</b>	1920x1080, 1920 x 1200, 3200x1800, 3840 x 2160, 2560 x 1440 Or higher
Warranty	<b>On Site OEM Warranty (Year)</b>	3, 5, 4 Or higher

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Aibanshngain Swer	793003,Meghalaya Basin Development Authority Meghalaya State cooperative housing society Nongrim Hills, Shillong	24	90

### Multifunction Machines MFM ( 2 pieces )

Brand Type	Registered Brand
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### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Ungrouped	<b>Print Technology</b>	Laser
	<b>Type of Machine</b>	Multifunction Machine
	<b>Type of Printing</b>	Colour
	<b>Cartridge Technology</b>	Composite Cartridge, Separate Drum and Toner (Mono Component), Separate Drum and Toner (Dual Component) Or higher
	<b>Platen/Flatbed Size</b>	A4, A3, Legal Or higher
	<b>Paper Size (Original/Image)</b>	A3/A3, A4/A4, Legal/Legal
	<b>RAM size (MB)</b>	2, 8, 16, 32, 64, 128, 256, 512, 1024, 2048, 4096, 6144, 3072, 320, 768, 1536, 1500, 758, 1250, 2560, 7168, 5120, 8192, 16384, 2816, 4000, 2000, 10240, 0, 4608 Or higher
	<b>Hard Disk Capacity(GB)</b>	0, 8, 128, 160, 256, 320, 500, 1024, 250, 640, 32, 1000, 2000, 3000 Or higher
	<b>Minimum Speed per Minute as per ISO/IEC 24734 in A4 Size-Mono</b>	22, 23, 24, 25, 26, 27, 28, 30, 31, 35, 36, 38, 40, 43, 45, 46, 47, 50, 52, 55, 60, 61, 65, 70, 71, 75, 80, 90, 95, 100, 105, 110, 51, 56, 41, 120, 130, 160, 57, 33, 34, 32, 85, 81, 53, 140 Or higher
	<b>Minimum Speed per Minute as per ISO/IEC 24734 in A4 Size-Colour</b>	22, 23, 24, 25, 26, 27, 28, 30, 31, 35, 36, 40, 50, 60, 46, 120, 130, 160, 65, 45, 34, 55, 38, 56, 75, 81, 71, 53, 32, 70, 140 Or higher
	Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Mono	14, 15, 16, 18, 20, 21, 22, 24, 26, 27, 28, 30, 32, 35, 39, 40, 42, 44, 45, 46, 48, 50, 54, 55, 60, 65, 70, 75, 25, 37, 17, 38, 80, 23, 19, 34, 36, 53 Or higher
	<b>Scanning Feature Availability</b>	Yes Or higher
	<b>Duplexing Feature Availability</b>	Yes Or higher
<b>Faxing Feature Availability</b>	Yes Or higher	
<b>Networking Feature Availability</b>	Yes, No Or higher	

Specification	Specification Name	Bid Requirement (Allowed Values)
	Wi-Fi Availability	Yes Or higher
	Original Document Feeder Type	DADF/RADF Or higher
	Number of Main Paper Tray	2, 3, 4, 5 Or higher
	Bypass Facility	Yes Or higher
	On Site OEM Warranty (Year)	1, 2, 3, 4, 5 Or higher

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Aibanshngain Swer	793003,Meghalaya Basin Development Authority Meghalaya State cooperative housing society Nongrim Hills, Shillong	2	90

#### Special terms and conditions-Version:2 effective from 09-04-2021 for category Desktop Computers

1. 'Local content means the amount of value added in India which shall, unless otherwise Prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value and percent.

'Class-I local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content equal to or more than 50% as defined under this Order

'Class-II local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content more than 20% but less than 50%, as defined under this Order

#### Buyer Added Bid Specific Terms and Conditions

##### 1. Warranty

Bidder / OEM has to give an undertaking that after expiry of warranty period, it will provide AMC Service for next 3 years for the offered products at the rate not more than 10 % of contract price per annum. Buyer reserves the right to enter into an AMC agreement ( covering preventive maintenance and servicing)with the Successful Bidder / OEM after expiry of the Warranty period at rate as mentioned above and the payment for the AMC charges would be made Quarterly after rendering of the AMC Services of the relevant AMC period. Performance Security of the successful bidder shall be forfeited if it fails to accept the AMC contract when called upon by the buyer. The original Performance Security of contract will be returned only after submission and verification of AMC Performance Security for 3% of total AMC value valid up to AMC period plus 2 months (if there is no other claim). (Undertaking of acceptance to be uploaded with bid).

##### 2. Warranty

Warranty period of the supplied products shall be 3 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

## **Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**