

National Competitive Bidding (NCB)

Request for Bid (RFB) for Procurement of Office Furniture, appliances, and IT/Electronic equipment at PRIME Hub, Jowai

Date of issuance of RFB	:	<u>23rd March, 2026</u>
Last date & time for receipt of bids	:	<u>24th April, 2026 3:00 PM</u>
Last date & time for receipt of queries	:	<u>06th April, 2026 4:30 PM</u>
Date & time of pre-bid meeting	:	<u>07th April, 2026 03:00 PM</u>
Mode of pre-bid meeting	:	Offline - PRIME HUB and Online - Bidders need to share their email ID @prime.urbanshillong.mbma@gmail.com at least one day before the pre-bid meeting so that the link to attend the pre - bid meeting online can be shared with the prospective bidders
Date & timing for opening of Bids		<u>24th April, 2026 3:30 PM</u>
Website for downloading the RFBs		www.mbda.gov.in
Officer Inviting RFB		Executive Director, Meghalaya Basin Management Agency

Section I: Letter of Invitation

Procurement of Furniture, appliances and IT/Electronic equipment at PRIME Hub, Jowai
RFB No.: PLN/MBMA/14766/2025/NF/981

Date: 23rd March, 2026

Dear Sir/Madam,

1. Meghalaya Basin Management Agency (MBMA) now invites sealed Bids (Off-line) comprising of Technical & Financial Bids from eligible suppliers (refer to Section II. Clause No. 3 for eligibility criteria) for the supply and delivery of the following items mentioned in the table below:

Lot #	Description of Goods	Quantity	Specification	EMD Amount	Mandatory experience	Delivery address
Lot 1	Leather Sofa Set with 3+3+1+1 seater	2	Please refer to "Schedule of Technical Specifications of Goods"	INR 38,000/-	The bidder must have Successfully executed at least 1 (one) supply order for similar Items for any government dept. or PSU in Meghalaya within the last 5 (five) years, ending November 2025. The value of the Individual supply order should not be less than INR 6,00,000/-	PRIME Hub, Jowai C/o, Mrs Daroilyne Lyngdoh, Building opposite Ladthadlaboh Headman Office, Jowai, Meghalaya – 793150
	1-seater Dignitaries' Sofa	14				
	Rectangular Wooden teak with	2				
	Wooden teak with Sun mica Dignitaries Centre Table	3				
	2-seater Wooden teak with sun mica Round Table	5				
	6 feet Folding Plastic Table	2				
	Modern Plastic armless dining Chair without armrest	24				
	Thick Toughened Glass	6				

	Round Table					
	3-seater Reception Desk	1				
	1-seater Computer Desk	8				
	3-seater long Computer Desk	4				
	Wall-mounted Wooden Almirah	1				
	Wooden Podium	1				
	Office revolving Chair	33				
	Executive Conference chair	100				
Lot 2	Digital Display Standee	1		INR 18,000/-	The bidder must have successfully executed at least 1 (one) supply order for similar Items for any government dept. or PSU in Meghalaya within the last 5 (five) years, ending November 2025. The value of the Individual supply order should not be less than INR 2,00,000/-	
	LCD Video Wall Display 32 inches	1				
	Smart TV 32" wall mount	1				
	Smart TV 86-inch wall mount	1				
	Smart TV 65 inches Interactive Screen	1				
	PA System with Amplifier	2				

Lot 3	PTZ CAMERA	2		INR 25,000/-	The bidder must have successfully executed at least 1 (one) supply order for similar Items for any government dept. or PSU in Meghalaya within the last 5 (five) years, ending November 2025. The value of the Individual supply order should not be less than INR 3,75,000/-	
	CCTV Cameras	21				
Lot 4	All-in-one Desktop	17		INR 25,000/-	The bidder must have successfully executed at least 1 (one) supply order for similar Items for any government dept. or PSU in Meghalaya within the last 5 (five) years, ending November 2025. The value of the Individual supply order should not be less than INR 4,00,000/-	
	Ink Tank Printer all- in-one	3				
	Router (Networkin g)	1				
Lot 5	UPS: 2KVA	2		INR 8,000/-	The bidder must have successfully executed at least 1 (one) supply order for similar Items for any government dept. or PSU in Meghalaya within the last 5 (five) years, ending November 2025. The value of the	

					Individual supply order should not be less than INR 2,00,000/-	
Lot 6	Digital Generator 20 KVA	1		INR 16,000/-	The bidder must have successfully executed at least 1 (one) supply order for similar Items for any government dept. or PSU in Meghalaya within the last 5 (five) years, ending November 2025. The value of the Individual supply order should not be less than INR 4,00,000/-	
<p>Definition of similar item(s) : For the purpose of this RFB, “Similar Item”, in respect of each Lot, shall mean an item having equivalent technical specifications, functional characteristics, and performance standards as the item specified for that Lot, and which is capable of delivering comparable performance in accordance with the requirements of the respective RFB/Lot.</p>						

2. Bids shall be submitted in sealed envelopes, with the Technical Bid and Financial Bid enclosed in separate sealed envelopes, each clearly marked as:

“Procurement of Office Furniture, appliances and IT/Electronic equipment at PRIME Hub, Jowai”

RFB No.: PLN/MBMA/14766/2025/NF/981

Addressed to:

The Executive Director, Meghalaya Basin Management Agency (MBMA), PRIME HUB, Shillong-793001

3. The deadline for receipt of your sealed bid is **24th April, 2026, at 3:00 PM**. Bids will be opened on **24th April, 2026, at 3:30 PM**. All late submissions will be rejected outright.
4. A complete set of bidding documents is available to interested Bidders at www.mbda.gov.in
5. All bids must be accompanied by the following documents. Offers with incomplete documents will be rejected:

- a) Declaration of Undertaking (Section III) – **Part of Technical Bid**
- b) Form of Quotation (Section IV)- **Part of Financial Bid**
- c) List of Goods and Price Schedule (Section VI) - **Part of Financial Bid**
- d) Schedule of Technical Specifications of Goods Offered (Section VII) - **Part of Technical Bid**
- e) A copy of company's business registration- **Part of Technical Bid**
- f) Trading License from the respective Autonomous District Council or Municipal Authority of Meghalaya- **Part of Technical Bid**
- g) GST Registration Certificate & PAN- **Part of Technical Bid**
- h) Manufacturers or Technical Brochures (catalogues) on the items offered- **Part of Technical Bid**
- i) Non- Manufactures' Bidders will submit the Manufacturer's Authorization Form (MAF)- **Part of Technical Bid**
- j) Copies of Past Contract/Supply orders/completion certificate as mentioned in the document- **Part of Technical Bid**
- k) Bidders shall submit an Earnest Money Deposit (EMD) in the form of an account Insurance Surety Bonds, account payee Demand Draft, Fixed Deposits receipt, Banker's Cheque in favour of **PRIME-MBMA Acc No 39565588546, IFSC Code SBIN0006320, payable at Shillong**, Meghalaya or in the form of a Bank Guarantee from a commercial bank, safeguarding the purchaser's interest in all respect., which shall valid for a minimum period of three (3) months. The EMD of unsuccessful bidders will be returned without interest after finalization of the tender. The EMD of the successful bidder will be retained and released without interest upon successful completion of the contract. In the event that the EMD submitted by the successful bidder expires before the completion of the contract, the bidder shall renew the EMD or submit a fresh one to ensure continuous validity until contract closure- **Part of Technical Bid.**
- l) EMD submitted in a form not listed above will not be taken into consideration.
- m) EMD exemption will not be permitted.
- n) If a bidder submits bids for multiple Lots, the EMD amount shall be calculated on a cumulative basis and submitted accordingly. **A separate EMD must be submitted for each lot.**

6. Tenderers are required to complete the quotation Form and Price Schedule on their company's letter head in the formats provided in **Section IV and VI** of the bid documents.
7. Bid shall be fixed and presented in Indian Rupees. Price Bid shall indicate any discount separately. The evaluation will be conducted on a lot-wise basis, and the contract will be awarded accordingly. The vendor who submits the lowest quoted price for a particular lot shall be awarded the contract for that lot.

8. Price bids will indicate all applicable taxes separately.

9. Tenders shall be valid for **ninety (90) days** from the last date of tender submission.
10. The Bid shall be submitted under a Two-envelope system, consisting of a Technical Bid and a Financial Bid, to be submitted separately in accordance with the tender conditions. A bidder may apply for any single lot or multiple lots. For each lot, the bidder must submit two separate sealed envelopes:

- * Technical Bid
- * Financial Bid

These two envelopes shall be placed inside one outer envelope. The outer envelope must be clearly superscribed as: "RFP for Supply of Items under Lot ____".

Submission for Multiple Lots

Bidders submitting bids for more than one lot must submit their documents lot-wise as follows:

For each lot, the Technical Bid and Financial Bid must be placed in separate sealed envelopes, clearly marked with the respective lot number. The envelopes for each lot must remain separate and distinct. All such lot-wise envelopes must then be placed together inside a single outer envelope.

For clarity, if a bidder intends to submit bids for Lot 1, Lot 3, and Lot 5, they must place:

- Three (3) separate sets of envelopes (one set per lot),
- Each set containing one Technical Bid envelope and one Financial Bid envelope, inside the outer envelope.

The outer envelope must be clearly superscribed as: "RFP for Supply of Items under Lot 1, 3 & 5". For each lot, the Technical Bid and Financial Bid must be submitted in separate envelopes. **If a bidder submits both the Technical and Financial Bids in a single envelope for any lot, the bid shall be rejected.**

11. The items shall be delivered to the Recipient within **30 days** from the date of Contract Signature.

12. 100% payment of the contract price will be paid within thirty (60) days after full delivery of all the items and accepted by the Purchaser and the Recipient.
13. When preparing their bids, tenderers shall be guided by the Instructions and Conditions of supply in Section II and other parts of the RFB.
14. Requests for clarifications shall be submitted to the email ID prime.urbanshillong.mbma@gmail.com at least one (1) day before the pre-bid meeting.
15. Not more than one tender shall be submitted by one bidder or bidders having a business relationship. Under no circumstances will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
16. Bidder who has downloaded the tender from the website www.mbda.gov.in shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, the tender will be completely rejected.
17. Intending Bidders are advised to visit again the website www.mbda.gov.in at least 2 days prior to closing date of submission of tender for any corrigendum / amendment.
18. At any time prior to the deadline for submission of RFB, the Purchaser, for any reason, whether at its own initiative may modify the technical specification or any condition of the tendering documents by amendments.
19. The valid means of communications for this RFB shall be in writing a letter through e-mail or by speed/registered post/courier.
20. The Director(s)/Owners of the tendering firms having near relative working in the procurement division at a Senior level position (in the rank of Manager & above) in MBMA are debarred from tendering. Any breach of this condition would result in the blacklisting in all future works by MBMA.
21. It is suggested that the tenderers may acquaint themselves with the requirements before submitting the bids.
22. The successful bidder shall not be allowed to sub-contract to any contractor.
23. Bids will be opened as per date/time as mentioned in the RFB.
24. Cancellation of Tender: MBMA reserves the absolute and unconditional right to cancel, modify, withdraw, or annul this tender process, either wholly or partially, at any stage prior to the issuance of the Letter of Award, without assigning any reason and without incurring any liability whatsoever.

No bidder shall have any claim for costs, damages, loss of profit, or compensation of any nature arising out of or in connection with such cancellation or modification of the tender process

(Executive Director)
Meghalaya Basin Management Agency

Section II: Instructions to Bidders

1. RFB Number	PLN/MBMA/14766/2025/NF/981
2. Context of the requirement	<u>Procurement of Office Furniture, appliances and IT/Electronic equipment at PRIME Hub, Jowai</u>
3. Eligibility criteria to participate in public procurement	<p>The suppliers established in India shall:</p> <ol style="list-style-type: none"> a.) be in conformity with the provisions of the law and b.) have fulfilled their obligations with regard to the payment of duties and taxes and c.) have no conflict of interest. In particular <ul style="list-style-type: none"> • not being owned or controlled by the purchaser; • not having business or family relationship with Purchaser’s staff involved in the procurement process or the supervision of the resulting contract; • not being associated with the firm that prepared the design, and specifications of the contract that is subject of this procurement; • not having the same legal representative as another bidder. d.) The bidder must have successfully executed at least one supply order for similar items for any Government Department or PSU in Meghalaya within the last five years, ending November 2025. A copy of the relevant supply order must be submitted along with the other documents. The value of the supply order must meet the requirement specified in Table 1. <p>For the avoidance of doubt, it is hereby clarified that if a bidder submits a bid for multiple lots, the bidder must provide a separate supply order for each respective lot. Accordingly, if a bidder submits a bid for three lots, three corresponding supply orders must be submitted one for each lot. This criterion is applicable for all the Lots.</p>
4. Pre-selected firms	N/A
5. Clarifications	Requests for clarifications of RFB shall be submitted to email ID (prime.urbanshillong.mbma@gmail.com), at least one day before the pre-bid meeting

6. Submission of bid	<p>Refer Clause 10 under Section I: Letter of Invitation.</p> <p>The Bids must be sent or delivered to the address: Meghalaya Basin Management Agency (MBMA) PRIME HUB, J. N Sports Complex, Polo, Shillong 793001</p> <p><u>The outer envelope must clearly mention the RFB number and name</u></p>
7. Submission deadline for the bid	<p>Date: No later than <u>24th April, 2026, at 3:00 PM.</u></p> <p>Any quotations received after the deadline prescribed in this section will be rejected and returned unopened to the bidder.</p>
8. Opening of bid	<p>The opening will be held on <u>24th April, 2026, at 3:30 PM.</u></p> <p>At PRIME Hub, POLO, Shillong, office, in the presence of the Bid Evaluation Committee and the bidders' representatives who prefer to attend.</p>
9. Period of validity of bid	<p>90 Days (effective from the last date of submission)</p>

<p>10. Documents comprising the bid</p>	<p>Each bidder shall submit only one bid for each lot. Bids submitted by the bidders shall comprise the following documents:</p> <p><u>Technical Bid:</u></p> <ul style="list-style-type: none"> a.) Earnest Money Deposit b.) Declaration of Undertaking (Section III) c.) Schedule of Technical Specifications of Goods Offered (Section VII) d.) Company’s Business registration e.) Trading license from the respective Autonomous District Council or Municipal of Meghalaya f.) GST Registration Certificate & PAN g.) Manufacturers or Technical Brochures (catalogues) on the items offered h.) Non-Manufacturer Bidders will submit the Manufacturer’s Authorization Form (MAF). i.) Copies of past contracts/supply orders/completion certificates as mentioned in the <u>Table I</u> j.) Any other document(s) as required under the RFB for the Technical Bid <p><u>Financial Bid:</u></p> <ul style="list-style-type: none"> a.) Form of Quotation (Section IV) b.) List of Goods and Price Schedule (Section VI) <p>Note: i) Incomplete offers will be rejected. ii) Submission of any financial information within the Technical Bid shall render the bid liable to rejection.</p>
<p>11. Brief description of the required goods (Technical details in Section VII)</p>	<p>As per Table 1 & Section VII</p>
<p>12. Language of bid</p>	<p>The bid prepared by the Bidder, and all correspondence and documents relating to the bid exchanged by the Bidder and the Purchaser, shall be written in the English language.</p>
<p>13. Currency of quotation</p>	<p><input checked="" type="checkbox"/> Indian Rupee (INR) ₹</p>

<p>14. Bid prices</p>	<ul style="list-style-type: none"> • The Bidder shall indicate, on the appropriate Price Schedule attached to these documents (Section VI), the total Bid Price quoted CIP (Carriage and Insurance Paid To) for goods, transport and insurance to the named place of destination (specified in No. 23), excluding the custom duties and other import taxes already paid (need to be supported with documentary evidence) or to be paid on the goods already imported. • The prices indicated in the quotation are fixed and not subject to any adjustment during the period of validity. • In case of any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity), the unit price shall prevail and the total price shall be corrected.
<p>15. Taxes on price quotation</p>	<p>Bid/quotation must be exclusive of any Taxes.</p> <p>Applicable taxes shall be quoted separately as specified in the format.</p>
<p>16. Partial bid/quotations</p>	<p>Bidders may submit bids/quotations for any or all lots; however, all required documents must be provided for each lot being quoted.</p>
<p>17. Clarification of quotations</p>	<p>The Purchaser may, at its discretion, ask any Bidder for a clarification of its quotation, if necessary.</p>
<p>18. Correction of arithmetical errors</p>	<p>Provided that the quotation is substantially responsive, the Purchaser shall correct arithmetical errors on the basis that the respective unit price and amount expressed in words shall prevail.</p>

<p>19. Evaluation criteria / process</p>	<ul style="list-style-type: none"> • The Technical Bids shall be opened first and evaluated in accordance with the criteria stipulated in the RFB. The Financial Bids of only those bidders who are found technically qualified shall be opened in the second stage. The date and other details regarding the opening of Financial Bids shall be communicated to the technically qualified bidders in due course. • In addition to the other criteria specified in the RFB for Technical Bid evaluation, the technical evaluation shall include an assessment of compliance to confirm that all requirements of Section VII: Technical Specifications have been met without any material deviation, reservation, or omission. • The <u>financial evaluation</u> will be conducted on a lot-wise basis, and the contract will be awarded accordingly. The vendor who submits the lowest quoted price for a particular lot shall be awarded the contract for that lot, after the evaluation of the technical compliance of the bids. • The financial evaluation will be evaluated on the net prices without the GST rate. Financial evaluation will be conducted lot-wise. <p>Note: The bidder must clearly specify the brand and provide detailed specifications of the product offered against the purchaser’s requirements. Failure to mention complete details of the offered products shall result in rejection of the bid.</p>
<p>20. Award of contract</p>	<ul style="list-style-type: none"> • The Purchaser will award the Contract to the successful Bidder whose bid has been determined to be administratively and technical compliant and has been determined as the lowest evaluated bid. • In the event that two bidders quote the same amount in their financial bids, the contract shall be awarded to the bidder having a higher annual average turnover during the last three financial years (2022–23, 2023–24, and 2024–25). If both bidders have the equal average annual turnover, the successful bidder shall be selected through a draw of lots.
<p>21. Notification of award</p>	<ul style="list-style-type: none"> • Prior to the expiration of the period of bid validity, the Purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted. • Until a formal Contract is prepared and executed, the notification of award shall constitute a binding Contract.

<p>22. Signing contract</p>	<ul style="list-style-type: none"> • At the time as the Purchaser notifies the successful Bidder that his bid has been accepted, the Purchaser will send the Bidder the Contract Form provided in this RFB Document, incorporating all agreements between the parties. • Within seven (7) days of receipt of the Contract Form, the successful Bidder shall sign and date the Contract and return it to the Purchaser. The contract will become effective only upon return of the signed Contract Agreement.
<p>23. Recipient and delivery location of goods</p>	<p>Recipient of goods: <u>Address: PRIME Hub, Jowai C/o, Mrs Daroilyne Lyngdoh, Building opposite Ladthadlaboh Headman Office, Jowai, Meghalaya – 793150</u></p>

Section III: Declaration of Undertaking
Declaration of Undertaking

To:

_____,
_____,

1. We hereby certify that neither we nor any of our board members or legal representatives under the Contract are in any of the following situations:
 - 1.1) being bankrupt, wound up or ceasing our activities, having our activities administered by courts, having entered into receivership, reorganization or being in any analogous situation;
 - 1.2) having been convicted by a final judgment or a final administrative decision or a preliminary investigation/charge is pending against us for involvement in a criminal organization, money laundering, terrorist-related offences, child labour or trafficking in human beings.
 - 1.3) having been subject within the past five years to a Contract termination fully settled against us for significant or persistent failure to comply with our contractual obligations during such Contract performance, unless this termination was challenged and dispute resolution is still pending or has not confirmed a full settlement against us;
 - 1.4) not having fulfilled the applicable fiscal obligations with regard to the payment of taxes
 - 1.5) being guilty of misrepresentation in supplying the information required as a condition of participation in the Tender.
2. We hereby certify that we under the Contract are in any of the following situations of conflict of interest:
 - 2.1) being an affiliate controlled by the MBMA;
 - 2.2) having a business or family relationship with a MBMA's staff involved in the Tender Process or the supervision of the resulting Contract;
 - 2.3) being controlled by or controlling another Applicant or Bidder, or being under common control with another Applicant or Bidder, or receiving from or granting subsidies directly or indirectly to another Applicant or Bidder, having the same legal representative as another Applicant or Bidder, maintaining direct or indirect contacts with another Applicant or Bidder which allows us to have or give access to information contained in the respective Applications or Offers, influencing them or influencing decisions of the MBMA;
 - 2.4) being engaged in a Consulting Services activity, which, by its nature, may be in conflict with the assignments that we would carry out for the TIA;
 - 2.5) in the case of procurement of Works, Plant or Goods:
 - i. having prepared or having been associated with a Person who prepared specifications, drawings, calculations and other documentation to be used in the

Tender Process of this Contract;

- ii. having been recruited (or being proposed to be recruited) ourselves or any of our affiliates, to carry out works supervision or inspection for this Contract;
3. In the context of the Tender Process and performance of the corresponding Contract:
- 3.1) neither we nor any of the members of our firm/agency under the Contract have engaged or will engage in any Sanctionable Practice, or violate the Guidelines during the Tender Process and in the case of being awarded a Contract will engage in any Sanctionable Practice during the performance of the Contract;

Name: _____ In the capacity of: _____

Duly empowered to sign in the name and on behalf of: _____

Signature:

Dated:

Section IV: Form of Quotation

[The Bidder shall prepare his Bid Submission Form on a letterhead paper specifying the Bidder's complete name, address and communication details].

Date: _____

To: **Meghalaya Basin Development Authority (MBDA)**

Ref.: Procurement of Material for PRIME HUB, JOWAI Under Lot

No

RFB No.: _____

We refer to your RFB No. ____ dated _____. We undertake to supply the goods as indicated in the attached Schedule of Technical Specifications and List of Goods and Price Schedule in accordance with the Request for Bid document for the contract price of _____ (amount in words and figures) in _____

(name of currency).

We confirm that the prices quoted in the List of Goods and Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

We undertake to complete the delivery of the above equipment to the Recipient within ____ days from the date of Contract Signature.

We confirm that we are eligible to participate in public procurement and meet the eligibility criteria specified in the **Section II, Clause No. 3**

The validity period of our bid is: _____ days.

Until a formal Contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any bid you receive.

We hereby confirm that this bid complies with the validity of the bid required by the documents.

Authorized Signature: _____

Name and Title of Signatory: _____

Section V: Schedule of Requirements

1) Supply of Goods & warranty:

Each item of equipment to be supplied is described in **Section VII**: Schedule of Technical Specifications of Goods. The successful Supplier shall supply a copy of the manufacturer's operation, maintenance and spare-part manuals of the goods (Equipment).

Goods offered shall be new, unused and based on the manufacturer's current and most recent model

2) Recipient of Goods:

The Recipient of Goods is:

PRIME HUB, JOWAI C/o, Mrs Daroilyne Lyngdoh, Building opposite Ladthadlaboh Headman Office, Jowai, Meghalaya – 793150

3) Delivery and Installation

All equipment shall be forwarded to the destination as **per SI No. 2** under the responsibility of the Supplier within 30 days after signing of the contract. The supplier is responsible for the installation and instruction of the end-users pursuant to the instruction procedures of the manufacturers. The manuals must be delivered in English and for selected items in English language as indicated in the schedule of requirements.

4) Post-Sales Service:

Please provide details of any after-sales service that you offer, including technical support and maintenance

Section VI: Price Schedule of Goods

Name of the Bidder

, RFB No.

Currencies in accordance with Section II No. 13						Date: [Insert]	
						RFB. No.: [Insert]	
						Page [Inserts] of [Insert]	
1	2	3	4	5	6	7	8
Lot No	Description of Goods*	Delivery Time in Days at named place of CIP destination	Quantity and Physical unit (Nos.)	Unit Price (INR)	Total Cost (INR) 6=4 x 5	GST (INR) on the Total Cost	Total Price (inclusive of GST) 8=6+7
Total Price in INR							

Name of Bidder:

Signature of Bidder

Date:

Note:

- i. Description of goods to be provided along with the warranty
- ii. No additional cost will be borne by MBMA, apart from the amount stated in the financial bids submitted by the bidder.
- iii. All the prices should be inclusive of transportation and installation.

Section VII: Schedule of Technical Specifications of Goods

Technical Specification: Procurement of Office Furniture, appliances and IT/Electronic equipment at PRIME Hub, Jowai				
RFB Number		PLN/MBMA/14766/2025/NF/981		
Lot No	Item	Nos	Specifications	BIDDER HAS TO FILL UP THIS COLUMN WITH REQUIRED INFORMATION. Note: The bidder must clearly specify the brand and provide detailed specifications of the product offered against the purchaser's requirements. Failure to mention complete details of the offered products shall result in rejection of the bid.
1	Leather Sofa Set with 3+3+1+1seater	2	<p>Leather Sofa Set (Two Sets – 3+3+1+1)</p> <ul style="list-style-type: none"> • Configuration : Two (02) complete sofa sets, each consisting of : <ul style="list-style-type: none"> ○ Two (2) Three-Seater Sofa ○ Two (02) Single-Seater Sofas • Seating Arrangement : Three-seater positioned on both opposite side with single-seaters on both other opposite sides (3+3+1+1 layout) • Upholstery Material: High-quality leather / leatherette upholstery (as approved) • Frame Material: Seasoned hardwood / solid wood frame ensuring durability and long life • Cushioning: High-density foam cushions for seating and back support, comfortable for prolonged use • Design : Contemporary/modern design suitable for office, conference, or lounge areas • Color: Neutral or dark shade (Green) • Finish : Smooth finish with neat stitching and uniform texture 	

			<ul style="list-style-type: none"> • Armrests: Cushioned armrests on all seats • Seating Capacity: Total seating capacity per set: 5 persons Total seating capacity (two sets): 10 persons • Condition : Brand new, unused • Warranty: Minimum 1-year warranty (Copy of documents to be provided). 	
1-seater leather Dignitaries' Sofa	14	<p>1-Seater Leather Dignitaries' Sofa</p> <ul style="list-style-type: none"> • Type : Single-Seater Sofa (Dignitaries' Chair) • Upholstery Material: Premium quality leather / leatherette upholstery • Frame : Seasoned hardwood / solid wood frame with strong structural support • Cushioning: High-density foam cushioning for superior comfort and posture support • Design : Elegant and dignified design suitable for official chambers, meeting rooms, and VIP lounges • Armrests: Well-padded armrests for added comfort • Backrest: High or medium backrest with ergonomic support • Finish : Fine finish with neat stitching and uniform texture • Color: Neutral or Green Pro • Load Capacity: Suitable for adult seating with stable base • Condition: Brand new and unused • Warranty: Minimum one (01) year warranty against manufacturing defects (Copy of documents to be provided). 		

Rectangular Wooden teak with Sun mica Centre Table	2	<p>Rectangular Wooden Table (Teak Wood)</p> <ul style="list-style-type: none"> • Type: Rectangular Wooden Table • Material: Solid teak wood / teak wood with appropriate treatment • Dimensions: <ul style="list-style-type: none"> ○ Length: 6 feet ○ Height: 3 feet ○ Width: Standard proportionate width (approx. 3 feet) • Finish: Smooth polished finish with proper surface treatment • Construction: Sturdy construction with strong joints ensuring durability and stability • Design: Simple and elegant design suitable for office, meeting, or official use • Legs: Solid teak wood legs with adequate thickness for load bearing • Edge Finish: Smooth, rounded or beveled edges for safety • Color: Natural teak finish / approved shade • Condition: Brand new and unused • Warranty: Minimum one (01) year warranty against manufacturing defects 	
Wooden teak with Sun mica Dignitaries Centre Table	3	<p>Dignitaries' Centre Table (Teak Wood with Sunmica Finish)</p> <ul style="list-style-type: none"> • Type: Dignitaries' Centre Table • Material: Teak wood frame and structure with Sunmica laminated top • Dimensions: <ul style="list-style-type: none"> ○ Length: 6 feet ○ Width: 3 feet (or proportionate standard width) ○ Height: Standard centre table height (approx. 1.5–2 feet) • Top Finish: Premium-quality Sunmica 	

			<p>laminated with smooth, scratch-resistant surface</p> <ul style="list-style-type: none"> • Frame & Legs: Solid teak wood ensuring strength and durability • Design: Elegant and dignified design suitable for VIP lounges, official chambers, and meeting areas • Edges: Properly finished, rounded or beveled edges for safety and aesthetics • Color: Approved shade as decided by the purchaser • Construction: Sturdy construction with firm joints and balanced support • Condition: Brand new and unused • Warranty: Minimum one (01) year warranty against manufacturing defects 	
	<p>2-seater Wooden teak with sun mica Round Table</p>	5	<p><u>Two-Seater Sunmica Round Table (Teak Wood)</u></p> <ul style="list-style-type: none"> • Type: Two-Seater Round Table • Top Material: High-quality Sunmica laminated top with smooth, scratch-resistant finish • Frame / Base: Solid teak wood frame and base ensuring strength and durability • Shape: Round • Dimensions: <ul style="list-style-type: none"> ○ Height: 3 feet ○ Diameter: 3 feet • Finish: Neatly finished surface with proper edge banding for safety and durability • Design: Simple and functional design suitable for office seating, lounge, or meeting areas • Seating Capacity: Suitable for two (02) persons • Color: Approved shade as decided by the purchaser • Stability: Well-balanced base ensuring 	

			<p>firm placement and safe usage</p> <ul style="list-style-type: none"> • Condition: Brand new and unused • Warranty: Minimum one (01) year warranty against manufacturing defects 	
Plastic Folding Table	2		<p><u>Plastic Folding Table</u></p> <ul style="list-style-type: none"> • Type: Folding Table • Material: High-quality durable plastic tabletop with strong folding metal/rigid plastic frame • Dimensions: <ul style="list-style-type: none"> ○ Length: 6 feet ○ Width: 2.5 feet ○ Height: Standard table height (approx. 2.5–3 feet) • Design: Foldable design for easy storage and portability • Frame: Rust-resistant metal frame / reinforced plastic legs with locking mechanism • Finish: Smooth surface, easy to clean and maintain • Load Capacity: Suitable for regular office, meeting, or event use • Stability: Anti-skid feet with stable base when unfolded • Color: Neutral color as approved by the purchaser • Condition: Brand new and unused • Warranty: Minimum one (01) year warranty against manufacturing defects 	
		24	<p><u>Modern Plastic Armless Dining Chair</u></p> <ul style="list-style-type: none"> • Type: Dining Chair (Armless) • Material: High-quality Polypropylene (PP) • Design: Modern design with open 	

	<p>Modern Plastic armless dining Chair without armrest</p>		<p>backrest for ventilation and comfort</p> <ul style="list-style-type: none"> • Armrest: Without armrest • Dimensions: <ul style="list-style-type: none"> ○ Depth: 54 cm ○ Width: 45 cm ○ Height: 85 cm • Load / Bearing Capacity: Minimum load capacity of 120 kg • Finish: Smooth molded finish with rounded edges for safety • Legs / Base: Integrated molded legs providing stability and durability • Usage: Suitable for dining areas, office cafeterias, meeting rooms, and waiting areas • Color: Half quantity yellow and Half Green • Stability: Stable structure suitable for regular use • Condition: Brand new and unused • Warranty: Minimum one (01) year warranty against manufacturing defects 	
	<p>Thick Toughened Glass Round Table 4-seater</p>	<p>6</p>	<p><u>Toughened Glass Round Table (4-Seater)</u></p> <ul style="list-style-type: none"> • Type: Round Dining / Meeting Table (4-Seater) • Top Material: Thick toughened glass top with smooth, polished edges • Frame / Structure: Strong metal frame with durable finish • Shape: Round • Dimensions: <ul style="list-style-type: none"> ○ Diameter: 3 feet ○ Height: 3 feet <i>(Width same as diameter for round table)</i> • Load Capacity: <ul style="list-style-type: none"> ○ Table Load Capacity: Minimum 150 kg ○ Seating Load Capacity: Minimum 120 kg per seat 	

			<ul style="list-style-type: none"> • Finish & Color: <ul style="list-style-type: none"> ○ Table Top: Silver finish ○ Frame: Black / Grey finish • Base & Stability: Anti-skid rubber feet for enhanced stability and floor protection • Design: Modern and sturdy design suitable for office dining, meeting, or lounge areas • Edges: Smoothened glass edges for safety • Seating Capacity: Suitable for four (04) persons • Condition: Brand new and unused • Warranty: Minimum one (01) year warranty against manufacturing defects 	
	3-seater Réception	1	<p><u>3-Seater Reception Desk</u></p> <ul style="list-style-type: none"> • Type: Reception Desk / Counter (3-Seater) • Material: Moisture-resistant plywood with wooden construction • Lamination: Double-sided lamination for enhanced durability and finish • Table Top: <ul style="list-style-type: none"> ○ Primary Table Top Thickness: 25 mm ○ Edges: Straight edge finish • Dimensions: <ul style="list-style-type: none"> ○ Length: 5 feet ○ Height: 3.5 feet (Front view) ○ Width: 2.5 feet (Back view / working side) • Storage: Integrated drawer(s) with locking mechanism for secure storage • Design: Functional and professional design suitable for reception and front-office areas • Finish: Smooth laminated finish with proper edge banding • Stability: Strong base structure ensuring stability during regular use 	

		<ul style="list-style-type: none"> • Color: Wooden shine • Condition: Brand new and unused • Warranty: Minimum one (01) year warranty against manufacturing defects 	
1-seater Computer Desk	8	<p><u>1-Seater Computer Desk</u></p> <ul style="list-style-type: none"> • Type: Computer Desk (Single Seater) • Material: Engineered wood / moisture-resistant plywood with laminated finish • Dimensions: <ul style="list-style-type: none"> ○ Length: 4 feet ○ Breadth (Width): 2.5 feet ○ Height: 2.5 feet • Table Top: Smooth laminated work surface suitable for computer use • Edges: Properly finished straight edges with edge banding for safety and durability • Design: Compact and functional design suitable for office and workstation use • Storage: Provision for keyboard tray / single drawer required) • Finish: Neat laminated finish, easy to clean and maintain • Color: Normal Dark wooden/ similar • Stability: Sturdy construction ensuring firm placement • Condition: Brand new and unused • Warranty: Minimum one (01) year warranty against manufacturing defects 	
3-seater long Computer Desk	4	<p><u>3-Seater Long Computer Desk</u></p> <ul style="list-style-type: none"> • Type: Computer Desk / Workstation (3-Seater) • Material: Engineered wood / moisture-resistant plywood with laminated finish 	

			<ul style="list-style-type: none"> • Dimensions: <ul style="list-style-type: none"> ○ Length: 6 feet ○ Breadth (Width): 2 feet ○ Height: 2.5 feet • Table Top: Smooth laminated work surface suitable for computer and office use • Edges: Properly finished straight edges with edge banding for safety and durability • Design: Long, continuous workstation design suitable for three users • Finish: Neat laminated finish, easy to clean and maintain • Color: Wooden shine • Stability: Sturdy construction ensuring firm placement during regular use • Condition: Brand new and unused • Warranty: Minimum one (01) year warranty against manufacturing defects 	
	Wall-mounted Wooden Almira	1	<p><u>Wall-Mounted Wooden Almira</u></p> <ul style="list-style-type: none"> • Type: Wall-Mounted Wooden Almira / Storage Cabinet • Material: Engineered wood with sturdy construction • Finish: Laminated finish for durability and easy maintenance • Dimensions: <ul style="list-style-type: none"> ○ Height: 3 feet ○ Breadth (Width): 4 feet • Shelving: Two (02) internal shelves for organized storage • Installation: Wall-mounted with proper fixing hardware and support • Design: Compact and functional design suitable for office and institutional use • Edges: Properly finished edges with edge banding for safety 	

			<ul style="list-style-type: none"> • Color: wooden Shine • Stability & Safety: Secure mounting ensuring safe load bearing • Condition: Brand new and unused • Warranty: Minimum one (01) year warranty against manufacturing defects 	
Wooden Podium	1		<p style="text-align: center;"><u>Wooden Podium</u></p> <ul style="list-style-type: none"> • Type: Wooden Podium / Lectern • Material: Engineered wood / solid wood with sturdy construction • Dimensions: <ul style="list-style-type: none"> ○ Height: 48 inches ○ Width: 22 inches ○ Depth: 18 inches • Storage: One (01) internal shelf for keeping notes, files, or accessories • Design: Professional and functional design suitable for conferences, meetings, and official events • Finish: Smooth polished / laminated finish with proper edge banding • Stability: Strong base ensuring firm placement during use • Color: Wooden shine laminated • Condition: Brand new and unused • Warranty: Minimum one (01) year warranty against manufacturing defects 	
Office revolving Chair	33		<p style="text-align: center;"><u>Office Revolving Chair</u></p> <ul style="list-style-type: none"> • Type: Office Revolving Chair with Armrests • Backrest: Ergonomic backrest <ul style="list-style-type: none"> ○ Backrest Width: 43 cm • Armrests: Fixed armrests 	

			<ul style="list-style-type: none"> ○ Distance Between Armrests: 59.9 cm ● Seat Height Adjustment: Pneumatic height adjustment mechanism <ul style="list-style-type: none"> ○ Floor to Seat Height: Adjustable from 47 cm to 59.5 cm ● Seat & Back Cushioning: High-density foam cushioning for comfort during prolonged use ● Base & Mobility: Five-star base with smooth-rolling castor wheels for easy movement ● Frame & Mechanism: Strong internal frame with swivel and tilt mechanism ● Upholstery: Fabric / leatherette upholstery (as approved) ● Design: Ergonomic and professional design suitable for office workstations ● Load Capacity: Suitable for regular office use ● Color: Black ● Condition: Brand new and unused ● Warranty: Minimum one (01) year warranty against manufacturing defects 	
	Executive Conference chair	100	<p>Executive Conference Chair</p> <ul style="list-style-type: none"> ● Type: Executive Conference Chair with Armrests ● Frame: Chrome-plated metal frame ensuring strength and durability ● Upholstery: High-quality leatherette upholstery ● Seat & Back: Cushioned seat and backrest for enhanced comfort during meetings ● Armrests: Fixed, well-padded armrests for added support ● Design: Ergonomic and professional design suitable for conference rooms and meeting areas 	

			<ul style="list-style-type: none"> • Comfort Level: Designed for comfortable seating during prolonged conference sessions • Finish: Neat upholstery finish with proper stitching • Base: Non-revolving, stable base suitable for conference use • Color: Black • Condition: Brand new and unused • Warranty: Minimum one (01) year warranty against manufacturing defects 	
2	Digital Display Standee (50 inches) 6Hx2w (ft)	1	Digital Display Standee <ul style="list-style-type: none"> • Display Size: 50 inches • Overall Dimensions: 6 ft (Height) × 2 ft (Width) • Display Type: LCD • Screen Feature: Anti-glare display for clear visibility in indoor lighting conditions • Orientation: Portrait • Usage: Indoor informational and promotional display • Mounting: Floor-standing standee • Power Supply: Standard AC power compatible with Indian standards • Warranty: Minimum 3 years onsite warranty 	
	LCD Video Wall Display 32 inches	1	LCD Video Wall Display <ul style="list-style-type: none"> • Display Size: 32 inches • Display Type: LCD • Screen Feature: Anti-glare display for reduced reflection and improved visibility • Usage: Indoor video wall / information display • Mounting: Wall-mount compatible (video wall configuration) • Power Supply: Standard AC power compatible with Indian electrical standards 	

		<ul style="list-style-type: none"> • Warranty: Minimum 3years onsite warranty 	
Smart TV 32" wall mount	1	Smart TV <ul style="list-style-type: none"> • Screen Size: 32 inches • Mounting: Wall-mount compatible • Display Type: LCD • Screen Feature: Anti-glare display for improved indoor viewing • Smart Features: Built-in smart TV functionality (Wi-Fi enabled) • Usage: Office / meeting / information display • Power Supply: Standard AC power compatible with Indian electrical standards • Accessories: Wall-mount bracket and remote control • Warranty: Minimum 3 years onsite warranty 	
Smart TV 86 inches wall mount	1	Smart TV <ul style="list-style-type: none"> • Screen Size: 86 inches • Mounting: Wall-mount compatible • Display Type: LCD • Screen Feature: Anti-glare display for reduced reflection and clear visibility • Smart Features: Built-in smart TV functionality with Wi-Fi connectivity • Usage: Conference room / training hall / presentation display • Power Supply: Standard AC power compatible with Indian electrical standards • Accessories: Wall-mount bracket and remote control • Warranty: Minimum 3 years onsite warranty 	
Smart TV 65 inches Interactive Screen	1	<ol style="list-style-type: none"> 1. Display Size: 65 inch LED display 2. Resolution: 4K UHD (3840 × 2160) 3. Touch Technology: Infrared (IR) / equivalent 4. Touch Points: Minimum 10-point multi-touch 	

			<p>5. Brightness: ≥ 400 cd/m²</p> <p>6. Viewing Angle: $\geq 178^\circ$</p> <p>7. Operating System: Android / equivalent Smart OS</p> <p>8. Processor & Memory: Quad-core processor, minimum 4 GB RAM</p> <p>9. Internal Storage: Minimum 32 GB</p> <p>10. Connectivity:</p> <ul style="list-style-type: none"> • Wi-Fi (Dual Band) • Bluetooth • Ethernet (RJ-45) <p>11. Ports:</p> <ul style="list-style-type: none"> • HDMI \times minimum 3 • USB \times minimum 2 • Audio Out (3.5 mm / Optical) • Touch Interface (USB) <p>12. Audio Output: Built-in speakers, minimum 20 W</p> <p>13. Screen Sharing: Wireless screen mirroring supported</p> <p>14. Mounting: VESA wall mount compatible</p> <p>15. Power Supply: AC 100–240 V, 50/60 Hz</p> <p>16. Accessories: Remote control, wall mount / stand, power cable</p> <p>17. Warranty: Minimum 1 year onsite warranty</p>	
	PA System	2	<p>PA System with Amplifier</p> <ul style="list-style-type: none"> • System Type: Public Address (PA) System with integrated amplifier • Speakers Configuration: Two-way speaker system • Speaker Power Rating: Minimum 150 W or higher per speaker • Mixer: <ul style="list-style-type: none"> ○ Minimum 6-channel integrated mixer ○ At least 4 mono mic/line inputs 	

			<ul style="list-style-type: none"> • Microphones: <ul style="list-style-type: none"> ○ Minimum 2 wireless microphones ○ Wired cardioid gooseneck microphone – 1 No. ○ Wired cardioid handheld microphone – 1 No. • Usage: Conference hall / training room / public announcements • Power Supply: Standard AC power compatible with Indian electrical standards • Accessories: All required cables, mounts, and connectors • Warranty: Minimum 1 year onsite warranty 	
3	PTZ Camera	2	<p>PTZ Camera</p> <ul style="list-style-type: none"> • Camera Type: Pan-Tilt-Zoom (PTZ) Camera • Optical Zoom: Minimum 30× optical zoom • Resolution: 4K Ultra HD (3840 × 2160) with support up to 60 fps (4K60) • Image Sensor: High-performance CMOS sensor, minimum 1/1.8-inch, approx. 9 MP, or equivalent / relevant specifications • Image Processing: Advanced image processing for low noise and high clarity • Pan/Tilt: Motorized pan and tilt suitable for conference / hall coverage • Output Interfaces: Standard video output interfaces suitable for professional AV integration • Usage: Conference room, training hall, video recording / live streaming • Accessories: Power adapter, mounting accessories, and required control cables • Power Supply: Standard AC power compatible with Indian electrical standards • Warranty: Minimum 1 year onsite warranty 	

	CCTV Camera	21	<p>CCTV Surveillance System</p> <p>CCTV Cameras</p> <ul style="list-style-type: none"> • Resolution: 5 MP • Effective Resolution: 2560 × 1944 pixels • Camera Type: Indoor/Outdoor CCTV cameras (as required) • Usage: Continuous surveillance and monitoring <p><i>Digital Video Recorder (DVR)</i></p> <ul style="list-style-type: none"> • Channels: 32-Channel DVR • Compatibility: Supports 5 MP cameras • Recording: Continuous and event-based recording • Storage Interface: SATA interface for surveillance HDD <p><i>Surveillance Hard Disk</i></p> <ul style="list-style-type: none"> • Capacity: 6 TB • Type: Surveillance-grade HDD suitable for 24×7 operation <p><i>Camera Power Supply</i></p> <ul style="list-style-type: none"> • Input Voltage: 200–240 VAC • Frequency: 50–60 Hz • Input Current: 3.5 A • Output: 12 V DC, 20 A • Cooling: Built-in cooling fan • Operating Temperature: –10°C to 40°C • Storage Temperature: –40°C to 70°C <p><i>Cabling & Accessories</i></p> <ul style="list-style-type: none"> • Coaxial Cable with Power Cable: 90-meter roll • Camera PVC Junction Box: Suitable for CCTV cameras • Connectors: <ul style="list-style-type: none"> ○ BNC connectors ○ DC power connectors (12V) • Casing: Mixture of 3" and 1" casing • Casing Accessories: As required • Installation Materials: <ul style="list-style-type: none"> ○ Screws ○ Drill bits ○ Flexible pipe 	
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			<ul style="list-style-type: none"> ○ All other necessary accessories for complete installation <p>General</p> <ul style="list-style-type: none"> ● Installation : Complete supply, installation, testing, and commissioning ● Power Supply: Compatible with Indian electrical standards ● Warranty: Minimum 1 year onsite warranty for cameras, DVR, power supply, and accessories 	
4	All in One Desktop	17	<p><u>All-in-One Desktop Computer</u></p> <p>Operating System</p> <ul style="list-style-type: none"> ● OS: Microsoft Windows 11 Professional ● License: To be delivered with a genuine Microsoft product key <p>Processor</p> <ul style="list-style-type: none"> ● Processor Type: Intel® Core™ i5-12500 ● Graphics: Intel® UHD Graphics ● Platform: vPro-enabled or higher ● Wireless Connectivity : Built-in Wi-Fi and Bluetooth <p>Memory (RAM)</p> <ul style="list-style-type: none"> ● Installed Memory : 8 GB DDR4-3200 MHz (1 × 8 GB) ● Expandability: Up to 64 GB ● Slots: Minimum 2 DIMM slots <p>Storage</p> <ul style="list-style-type: none"> ● Primary Storage: 512 GB PCIe NVMe SSD ● Expandability: Support up to 2 TB SSD <p>Display</p> <ul style="list-style-type: none"> ● Screen Size: 23.8 inches ● Panel Type: IPS ● Surface: Anti-glare ● Resolution: Minimum 1920 × 1080 (Full HD) 	

			<ul style="list-style-type: none"> • Aspect Ratio: 16:9 • Contrast Ratio: 1000:1 • Brightness: Minimum 250 nits • Viewing Angle: 178° (Horizontal) / 178° (Vertical) <p>Graphics & Video Output</p> <ul style="list-style-type: none"> • Video Ports: <ul style="list-style-type: none"> ○ 1 × DisplayPort ○ 1 × HDMI <p>Ports & Connectivity</p> <ul style="list-style-type: none"> • USB Ports: <ul style="list-style-type: none"> ○ 2 × USB 3.2 Gen 1 ○ 2 × USB 3.2 Gen 2 ○ 1 × USB Type-C (USB 3.2 Gen 2) <p>Camera & Audio</p> <ul style="list-style-type: none"> • Webcam: Integrated 5 MP RGB webcam with IR sensor • Microphone: Integrated dual microphone • Audio: Integrated speakers (minimum) <p>Form Factor</p> <ul style="list-style-type: none"> • Type: All-in-One Desktop • Usage: Office / Administrative / Professional use <p>Warranty</p> <ul style="list-style-type: none"> • Warranty: Minimum 3 Years onsite warranty (preferred) 	
	<p>Ink Tank Printer all-in-one</p>	<p>3</p>	<p><u>Ink Tank Printer – All-in-One</u> General</p> <ul style="list-style-type: none"> • Type: Ink Tank Printer • Functionality: All-in-One (Print, Scan, Copy) • Usage: Office / Administrative use <p>Printing Performance</p> <ul style="list-style-type: none"> • Print Speed (Black): Minimum 25 pages per minute (ppm) 	

			<ul style="list-style-type: none"> • Print Speed (Colour): Minimum 23 pages per minute (ppm) <p>Paper Handling</p> <ul style="list-style-type: none"> • Supported Paper Sizes: <ul style="list-style-type: none"> ○ A4 (21.0 × 29.7 cm) ○ A5 (14.8 × 21.0 cm) ○ A6 (10.5 × 14.8 cm) ○ B5 ○ Letter • Envelope Sizes: <ul style="list-style-type: none"> ○ C6 ○ DL ○ No. 10 • Media Support: Paper and plastic cards <p>Connectivity</p> <ul style="list-style-type: none"> • Wired Connectivity: USB • Wireless Connectivity: Wi-Fi • Network: Wired and wireless printing support <p>Additional Features</p> <ul style="list-style-type: none"> • Ink System: Integrated refillable ink tank system • User Interface: Easy access control panel <p>Power & Compatibility</p> <ul style="list-style-type: none"> • Power Supply: Compatible with Indian electrical standards • Operating Systems: Compatible with Windows OS <p>Warranty</p> <ul style="list-style-type: none"> • Warranty: Minimum 1 year onsite warranty 	
Router	1 Set		<p><u>Networking Equipment & Accessories</u></p> <p>Wireless Router</p> <ul style="list-style-type: none"> • Wireless Standards: Dual-band Wi-Fi • Wireless Speed: <ul style="list-style-type: none"> ○ Up to 867 Mbps on 5 GHz band ○ Up to 300 Mbps on 2.4 GHz band 	

			<ul style="list-style-type: none"> • Antennas: 4 × fixed omnidirectional antennas • Ports: <ul style="list-style-type: none"> ○ 1 × 10/100 Mbps WAN port ○ 4 × 10/100 Mbps LAN ports • Security: Standard wireless security protocols • Usage: Office networking and internet distribution <p>Network Rack</p> <ul style="list-style-type: none"> • Rack Size: 6U • Dimensions (L × W × H): 65 × 50 × 35 cm • Construction: Metal enclosure suitable for network equipment • Accessories: Mounting hardware and ventilation support <p>Network Switch</p> <ul style="list-style-type: none"> • Type: Ethernet Switch • Ports: 8-Port Gigabit Ethernet (10/100/1000 Mbps) • Usage: LAN connectivity for office systems <p>LAN Cable</p> <ul style="list-style-type: none"> • Cable Type: Category 6 (Cat-6) • Construction: 4 pairs twisted wires • Conductor: 23 AWG solid bare copper • Usage: Structured cabling for LAN <p>RJ-45 Connectors</p> <ul style="list-style-type: none"> • Type: RJ-45 modular plugs • Usage: Local Area Network (LAN) terminations • Compatibility: Cat-6 cables <p>Casing & Installation Accessories</p> <ul style="list-style-type: none"> • Casing: Mixture of 3-inch and 1-inch casing • Accessories: <ul style="list-style-type: none"> ○ Screws ○ Drill bits ○ Flexible pipes 	
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			<ul style="list-style-type: none"> ○ All other necessary accessories for complete installation <p>General</p> <ul style="list-style-type: none"> ● Installation : Complete supply, installation, testing, and commissioning ● Power Supply: Compatible with Indian electrical standards ● Warranty: Minimum 1 year warranty on active components 	
5	UPS	2	<p><u>Uninterruptible Power Supply (UPS)</u></p> <p>UPS for CCTV System</p> <ul style="list-style-type: none"> ● Capacity: 2 KVA ● Application: CCTV surveillance system ● Output Type: Pure sine wave (preferred) ● Input Voltage: Compatible with Indian power standards ● Display: LED / LCD display for status indication <p>UPS for Desktop PCs</p> <ul style="list-style-type: none"> ● Capacity: 1 KVA ● Application: Desktop computer systems and peripherals ● Output Type: Pure sine wave (preferred) ● Input Voltage: Compatible with Indian power standards ● Display: LED / LCD display for operational status <p>Batteries</p> <ul style="list-style-type: none"> ● Type: Maintenance-free batteries suitable for UPS operation ● Backup: Adequate backup time for safe system shutdown <p>Warranty</p> <ul style="list-style-type: none"> ● UPS Warranty: Minimum 2 Years ● Battery Warranty: Minimum 2 Years 	

6	Digital Generator 20 KVA	1	<p><u>Diesel Generator Set – 20 KVA</u> <u>(Silent Type)</u></p> <ul style="list-style-type: none"> • Rated Capacity: 20 KVA • Type: Diesel generator set (silent type) • Emission: Smokeless, CPCB-II compliant engine • Engine: Turbocharged diesel engine <p>Cooling & Starting</p> <ul style="list-style-type: none"> • Cooling System: Water-cooled • Starting System: Electric start with maintenance-free battery <p>Control Panel</p> <ul style="list-style-type: none"> • Panel Type: Digital AMF (Auto Mains Failure) panel • Display: LCD display for operational parameters <p>Alternator</p> <ul style="list-style-type: none"> • Type: Brushless alternator • Regulation: Self-regulated <p>Fuel System</p> <ul style="list-style-type: none"> • Fuel Tank Capacity: Minimum 180 litres • Running Time: 8–10 hours at 75% load <p>Enclosure</p> <ul style="list-style-type: none"> • Type: Soundproof and weatherproof canopy • Noise Level: As per applicable CPCB norms <p>Protections</p> <ul style="list-style-type: none"> • Overload protection • Short-circuit protection • Over-voltage and under-voltage protection • Earth-fault protection <p>General</p> <ul style="list-style-type: none"> • Power Output: Suitable for office IT, CCTV, AV, and lighting loads 	
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			<ul style="list-style-type: none"> • Installation: Supply, installation, testing, and commissioning included • Standards: Compliant with applicable Indian standards <p>Warranty</p> <ul style="list-style-type: none"> • Warranty: Minimum 2 years or 5000 operating hours, whichever is earlier 	

Section X: Conditions of Contract

1. Definitions

- 1.1 In this contract, the following terms shall be interpreted as indicated:
- a) "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form Signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein;
 - b) "The Contract Price" means the price payable to the Supplier under the contract for the full and proper performance of its contractual obligation;
 - c) "The Goods" means Equipment and related Accessories and spare-parts which the Supplier is required to supply to the Purchaser under the contract;
 - d) "Services" means services ancillary to the supply of the goods such as transportation and insurance including the installation, commissioning and the operational and maintenance training of the supplied equipment.
 - e) "The Purchaser" means the organization purchasing the goods;
 - f) "The Supplier" means the individual or firm supplying the goods and services under this contract.

2. Technical Specification

- 2.1 The goods supplied under this contract shall conform to the standards mentioned in the Technical Specification.

3. Patent Right

- 3.1 The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of goods or any part thereof in the Purchaser's country.

4. Inspection and Tests

- 4.1 The Purchaser or its Representative shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specification and the quality of performance after the supply and delivery of good to Purchaser's premises.
- 4.2 Should any inspected goods fail to conform to the specifications, the Purchaser may reject them and the Supplier shall either replace the rejected Goods or make all alterations necessary to meet specification requirements free to the Purchaser.

5. Packing

- 5.1 The Supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the contract.
- 5.2 The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage.
- 5.3 Packing case, size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 5.4 The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided in accordance with international standard and practice.

6. Delivery of Goods

- 6.1 Delivery of the goods shall be made by the Supplier in accordance with the terms specified by the Purchaser in its schedule of requirements.

All Goods and Related Services to be supplied under the Contract in accordance with the provisions of the Request for Quotation.

For the purpose of this Clause, the term “goods” includes commodities, raw material, machinery, equipment, and industrial plants; and “related services” includes services such as insurance, installation, training, and initial maintenance. The term “origin” means the country where the goods have been grown, mined, cultivated, produced, manufactured, or processed; or through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components.

7. Insurance

- 7.1 The goods supplied under the contract shall be fully insured in the currency of the bid price against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.
- 7.2 Where delivery of the goods is required by the Purchaser on a CIF or CIP basis to a specified destination, the Supplier shall arrange and pay for insurance, naming the Purchaser as the Beneficiary and the Supplier shall be required to meet all transport and storage expenses until delivery.

8. Warranty

- 8.1 The Supplier warrants that all the goods supplied under the contract shall fully comply with the specification laid down in the contract.

- 8.2 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.
- 8.3 The following time limit for warranty shall apply:
Standard Warranty: Transfer of the manufacturer's normal warranty conditions and time (usually 6 months to 2 years) on materials, tools and simple machinery to the Purchaser, and representation of the Purchaser is case of warranty claims.
- 8.4 The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 8.5 Upon receipt of such notice, the Supplier shall, within 30 days replace the defective goods without cost to the Purchaser. The Supplier will be required to remove, at its own risk and cost, the defective goods.

9. Payment

- 9.1 Payment for goods supplied from within 30 days shall be made in Indian Rupees into the bank accounts of the selected supplier after the delivery, installation and commissioning of goods to the satisfaction of the Purchaser.
- 9.2 The Supplier's request(s) for payment shall be made to the Purchaser in writing, accompanied by the invoice describing, as appropriate, the Goods delivered and by the shipping documents and, upon fulfilment of other obligations stipulated in the Contract.
- 9.3 Payment shall be made promptly by the Purchaser within thirty (30) days of submission of an invoice/claim by the Supplier.

10. Prices

- 10.1 Prices charged by the Supplier for goods delivered under the contract shall not vary from the prices quoted by the Supplier in its sealed quotation.

11. Liquidated Damages

- 11.1 If the Supplier fails to deliver any or all of the goods within the time period specified in the contract, the Purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 1.0 percent of the contract price of delayed goods for each week of delay until actual delivery, up to a maximum deduction of 10 percent of the delayed goods' contract price. Once the maximum is reached, the Purchaser may consider termination of the contract.

12. Resolution of Disputes

- 12.1 The Purchaser and Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract.

12.2 If, after thirty (30) days from the commencement of such informal negotiation, the Purchaser and Supplier have been unable to resolve amicably a contract dispute, it shall be referred by either party to an adjudicator agreed by the parties. In the event of disagreement, the adjudicator shall be appointed in accordance with the Laws and Rules of India.

13. Language

13.1 The Governing Language of this contract shall be English.

14. Applicable Law

14.1 The applicable law shall be the Law of India.

15. Taxes and Duties

15.1 The Supplier shall be entirely responsible for all taxes, duties, license fees and other such levies imposed by the Government of Meghalaya.

15.2 All taxes, duties, license fees and other such levies are to be listed **separately** on the invoices.

**16. Fraud and
Corruption**

16.1 Employer as well as Bidders and Contractors shall observe the highest standard of ethics during the implementation of procurement proceedings and the execution of contracts under public funds.

16.2 In pursuance of this requirement, the Employer shall:

a) exclude the Bidder from participation in the procurement proceedings concerned or reject a quotation/bid for award; if it, at any time, determines that the Bidder has engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a contract under public funds.

16.3 Should any corrupt, fraudulent, collusive or coercive practice of any kind come to the knowledge of the Employer, it shall, in the first place, allow the Bidder to provide an explanation and shall, take actions only when a satisfactory explanation is not received. Such exclusion and the reasons thereof, shall be recorded in the record of the procurement proceedings and promptly communicated to the Bidder concerned. Any communications between the Bidder and the Employer related to matters of alleged fraud or corruption shall be in writing.

16.4 MBMA defines, for the purposes of this provision, the terms set forth below as follows:

a) **“Corrupt Practice”** means offering, giving, or promising to give, directly or indirectly, to any officer or employee of a Procuring Entity or other governmental/private authority or individual, a gratuity in any form, an employment, or any other thing or service of value, as an inducement with respect to an act or decision of, or

method followed by, a Procuring Entity in connection with the procurement proceeding;

- b) **“Fraudulent Practice”** means a misrepresentation or omission of facts in order to influence a procurement proceeding or the execution of a contract to the detriment of the Purchaser;
- c) **“Collusive Practice”** means a scheme or arrangement among two or more Bidders, without the knowledge of the Purchaser (prior to or after Bid submission), designed to establish Bid prices at artificial, non-competitive levels and to deprive the Purchaser of the benefits of free, open and genuine competition; and
- d) **“Coercive Practice”** means harming or threatening to harm, directly or indirectly, persons or their property to influence the procurement proceedings, or affect the execution of a contract.
- e) **“Obstructive Practice”** is
 - 1) deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede the Government investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or
 - 2) acts intended to materially impede the exercise of the Government’s inspection and audit rights.

16.5 MBMA requires that its personnel have an equal obligation not to solicit, ask for and/or use coercive methods to obtain personal benefits in connection with the said proceedings.

17. Force Majeure

- 17.1 The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that it’s delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 17.2 For purposes of this Clause, “Force Majeure” means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser

in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

- 17.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

18. Termination

18.1 Termination for Default

- a) The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:
- (i) If the Supplier fails to deliver any or all of the Goods within the period specified in the Contract
 - (ii) If the Supplier fails to perform any other obligation under the Contract
 - (iii) If the Supplier, in the judgment of the Purchaser has engaged in fraud and corruption.
- b) In the event the Purchaser terminates the Contract in whole or in part, pursuant to Clause 18.1(a), the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser for any additional costs for such similar Goods or Related Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

18.2 Termination for Insolvency

- a) The Purchaser may at any time terminate the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser.

Section XI: Contract Form

THIS AGREEMENT made the _____ day of _____ 2026 between Meghalaya Basin Management Agency (MBMA) (hereinafter called “the Purchaser”) of the one part and _____ (hereinafter called “the Supplier”) of the other part:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz.,

Procurement of Office Furniture, appliances, and IT/Electronics Equipment under MBMA

RFB No.: _____

and has accepted a bid by the Supplier for the supply of those goods in the sum of _____ (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a) Quotation Form and the Price Schedule submitted by the Supplier;
 - b) The Schedule of Requirements;
 - c) The Technical Specifications;
 - d) The Conditions of Contract; and
 - e) The Purchaser’s Notification of Award.
 - f) Signed Declaration of Undertaking
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

On behalf of the Purchaser

On behalf of the Supplier

Name:

Name:

Designation:

Designation:

Sign:

Sign:

Seal:

Seal: