

REQUEST FOR EXPRESSIONS OF INTEREST

Meghalaya Basin Management Agency

Assignment Title: Selection of Support Agencies for Operations and Management of Growth Hubs by Meghalaya Basin Management Agency (MBMA)

Reference No: MBMA/PROC/GH/95/2019

1. The Government of Meghalaya (GoM) is in the process of implementing a comprehensive strategy for building livelihoods and nano enterprises across all blocks of the state. The underlying principle of this strategy will be to provide continuous assured income through various farm and off farm enterprises. These enterprises will be linked to markets, local and national, with a focus on developing the entire value chain of these activities. The overarching objective will be to have sustainable livelihoods as pathways out of poverty.
2. The GoM through its not-for-profit company, Meghalaya Basin Management Agency (MBMA), proposes to enter into a public private partnership with such eligible organizations to leverage the knowledge and expertise of these organizations in managing these Growth Hubs (GHs). Such eligible organizations will be designated as Community Anchors (CAs) in the specified blocks/districts.
3. **Objective: the objective of this assignment is:**
 - a. The organization will provide comprehensive range of services in the GHs as Community Anchors.
 - b. Facilitate enterprise incubation programme to support the entrepreneurs registered with the EFCs and creating/upgrading and incubating enterprises across all "Growth Hubs" of the state.
 - c. The organization will be responsible for the functioning of all components of the Growth Hubs i.e. EFCs, Rural Technology Parks, Incubators.
 - d. Ensuring that the services offered by the GHs are accessed by large number of rural households/
 - e. Facilitating the exchange of skills between the public and private sector.
 - f. Providing linkages to the "Growth Hubs" with the extension services of departments at the block level.
4. **Period of Assignment:** The time period for the said assignment shall be 12 months from the date of award of contract. The duration may be extended if required with mutual agreement of the parties. The draft Terms of Reference for the assignment is available at www.mbda.gov.in. **Interested agencies are requested to keep themselves updated on the ToR which will be finalized in coming weeks for better clarity on other terms and conditions.**

5. The Meghalaya Basin Management Agency invites eligible firms/NGOs/Trusts/ Societies/ Cooperatives indicate their interest in providing the Services. Consortium upto a maximum of three eligible agencies is allowed to participate in the EOI.
Interested agencies should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short-listing criteria are annexed at Annexure – A. **The assignment will cover 29 blocks of 11 Districts of the State, hence interested agencies are invited to indicate their priority for the blocks as per Annexure - B. However, MBMA retains the right to allocate any block/s to eligible and experienced agencies based on their credentials.**
6. Through this Expression of Interest, MBMA will conduct the technical selection of the interested agencies. Financial obligation/cost for operating the Growth Hubs in PPP mode will be done post technical selection.
7. Further information can be obtained at the address below during office hours [10.00 AM – 5.00 PM]
8. Expressions of Interest must be delivered in a written form to the address below through registered post/speed post/ courier/ by hand on or before August 14, 2019.

-Sd-

The Chief Executive Officer
Meghalaya Basin Management Agency
C/o Meghalaya State Housing Financing Co-operative Society Ltd.
Nongrim Hills, Shillong-793003
Tel. no. 0364-2522921/2522992
Email ID: mbdaprocurement@gmail.com

ORGANIZATIONS PROFILE

a. Profile

Organizational

Name of the Organization:

Postal Address:

Telephone / Mobile no.

Fax/ E-mail/ Website:

Contact Person name and designation with contact details:

Date and place of Registration:

Registration No (Copy to be enclosed):

PAN Number:

GST Number:

Location of Head office:

Details of Branches if any:

Provide a brief description of the background of organization including brief description of Core staff:

Any other information

b. Financial Information {Please enclose the financial statement of last three financial year. }

Provide the turnover on the basis of audited financial statement or Income Tax Returns of the previous three financial years in Indian Rupees.

2015-16

2016-17

2017-18

Annexure A

Eligibility and Shortlisting Parameters for Technical Selection of Technical Support Agencies for Operations and Management of Growth Hubs.

Sl. No	Parameter	Indicator	Documents Required
Mandatory Criteria		The organization (Firm/NGO/Trust/Society/Cooperative etc.) must have a legal status	Copies of Registration certificate, PAN, GST etc.
1	Experience and Outreach Related	No of Years of experience in executing livelihoods development projects based on participation principles in the North East , preferably in Meghalaya since registration of organization	Relevant documents to prove the claims
		No of districts in which the organization is actively working for last three years at village level. Mention district (s)	
		No of villages in which the organization is actively working for last three years with communities. Mention villages and block	
		No of SHGs/ Producer groups formed	
		No of Enterprises supported/formed	
2	Partnership Profile of NGOs	Number of projects/ government departments with which the organization worked in partnership for implementing rural development projects in the North East Region. Experience in working in Meghalaya will be an added advantage	Relevant documents to prove the claims
3	Financial Status of the organization	Average annual funding support received from international/ national donor agencies for last three years	Relevant documents to prove the claims

Sl. No	Parameter	Indicator	Documents Required
		Average annual expenditure for last three financial years as per audited statement (including all sources of funding)	
4	Staff Profile	Total Nos of paid and full time employees working in the organization	Relevant documents to prove the claims
		No of technical staff (engineer, agriculture, soil conservation)	
		No of employees graduate in social science/social work/ anthropology/ humanities	
		No of women professional employees in the organization	
		No of professional employees (paid and full time) who have more than 3 years of experience in the organization	
5	Infrastructure Related	Infrastructure Facilities - Whether the organization has its own office building or not?	Relevant documents to prove the claims
		Infrastructure Facilities - Whether the organization has its own training centre/ related facilities in the state _____ or not?	
		Infrastructure Facilities - Whether the organization has its own transportation facilities or not	
6	Recognition to the Organization	Whether the organization received any international/ national/ state/ district level awards for its performance and contribution	Relevant documents to prove the claims
7	Experience as a Resource Support Organization	No of Years of experience in supporting natural resource management projects/ watershed development projects/ action research projects with a specific focus on natural resource management projects/ livelihoods development projects based on participation principles as a Resource Support Organization since registration of organization	Relevant documents to prove the claims
		No of partners to which the NGO provided/ is providing support services for implementing watershed development projects and NRM projects/ Livelihoods Projects	

Sl. No	Parameter	Indicator	Documents Required
		Whether the NGO is already partner of Govt.of Meghalaya for executing any of Govt. funded projects as Resource Support Organization (Yes/ No). Provide details	
8	Networking and Partnership Profile	Whether the NGO is anchoring any network or providing secretariat support to any network/ consortium, If yes, provide details	Relevant documents to prove the claims
		Membership of the organization in any network/ association with a specific focus on livelihood promotion project/watershed development projects and natural resource management issues.If yes, provide details	
9	Areas of Operation	Name and Number of Blocks	Relevant documents to prove the claims

Annexure - B

Sl No	Block	District	Indicate your priority by putting a “√”
1	Samanda	East Garo Hills	
2	Bajengdoba	North Garo Hills	
3	Resubelpara		
4	Umsning	Ri Bhoi	
5	Jirang		
6	Bhoirymbong		
7	Baghmara	South Garo Hills	
8	Gasuapara		
9	Rongara		
10	Betasing	South West Garo Hills	
11	Damalgre		
12	Mawkyrwat	South West Khasi Hills	
13	Rongram	West Garo Hills	
14	Dalu		
15	Gambegre		
16	Demdema		
17	Laskein	West Jaintia Hills	
18	Mairang	West Khasi Hills	
19	Nongstoin		
20	Mawthadraishan		
21	Pynursla	East Khasi Hills	
22	Myllem		
23	Mawryngkneng		
24	Mawkynrew		
25	Mawsynram		
26	Sohiong		
27	Mawpat		
28	Mawlai		
29	Saipung	East Jaintia Hills	