



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

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No: PLN/MBMA/17837/2025/NF/03

Dated 13/01/2026

Response to Pre-Bid queries

Title of the Tender: Request for Bid for Procurement of Office Furniture, Fixtures, IT and other equipment for establishment of CM Connect Centres at Blocks in Meghalaya.

RFB Reference Number: PLN/MBMA/17837/2025/NF/02, 20-12-2025

Date of pre-bid queries meeting: 07-01-2026, 15:00 Hours

Sl No	Clause No/ Page No	Query/ Modification Requested/ Existing Clause	Remark/ Reason	MBMA's response/ Revised Clause
1	Section V: Schedule of Requirements - > Delivery and Installation, Clause No 3	Can the delivery time be extended to 45 days instead of 30 days for furniture?	NA	All equipment shall be delivered to the destination specified under Sl. No. 2, under the full responsibility of the Supplier, within 45 days of contract signing or in accordance with the delivery schedule provided by the Purchaser. The supplier is responsible for the installation and instruction of the end-users pursuant to the instruction procedures of the manufacturers. The manuals must be delivered in English and for selected items in English language as indicated in the schedule of requirements.
2	Section I: Letter of Invitation, Sl No 5 (e)	Is trading licence mandatory from ADCs of Meghalaya or any other trading licence will work?	NA	A copy of company's business registration/trading license <i>Note: Bidders from outside Meghalaya shall submit a valid Trade License issued by the competent authority of the state in which their establishment is registered.</i>
3	Section I: Letter of Invitation, Sl No 5 (j)	Is audited balance sheet required for past 3 years or 1 year audited balance sheet with sufficient turnover will also work to	NA	The average annual turnover shall be calculated as the sum of the turnover of the last three financial years divided by three, i.e.,

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		calculate the avg turnover?		<p>Average Annual Turnover</p> $= (\text{Year 1} + \text{Year 2} + \text{Year 3})/3$ <p>If the calculated average annual turnover is equal to or greater than the amount specified in the eligibility criteria, the bidder shall be considered technically compliant for this criterion.</p> <p>For any year in which the bidder does not have turnover, the turnover for that year shall be considered as zero.</p>
4	<p>Section VII:</p> <p>Schedule of Technical Specifications of Goods</p> <p>Lots-2: Visitor's Chair</p>	How many seater is required for visitors chair?	NA	<p>Type of Chair: Modern Waiting Chair (1 seater) (ONE SEATER)</p> <p>Coating: Chrome</p> <p>Frame Material: Steel</p> <p>Handle: Yes</p> <p>Usage: Home/Office</p> <p>Min 1-year warranty</p>



(Executive Director)
Meghalaya Basin Management Agency