

Request for Expression of Interest for Engagement of Internal Auditor under MLAMP

Reference: MBMA/MLAMP/F&A/01/2021/C-60/366,

Date of issue: May 24, 2021.

Responses to clarification requested for the Request of Expression of Interest

Date: June 2, 2021

Time: 11:00 AM

Queries submitted in written and raised by the agency/agencies and clarifications with regard to REOI for Engagement of Internal Auditor under MLAMP are as follows:

Sl. No.	REOI Clause	Page No.	Queries	MBMA Response
1.	General Query		<p>1. For which financial year, the Internal Audit to be covered?</p> <p>2. Whether the cost of accommodation and local conveyance to be reimbursed on an actual basis?</p>	<p>1. FY 2021-22.</p> <p>2. Yes</p>
2.	<p>Form EOI-3 Experience of the Consultant Re: Consulting Services for Engagement of Internal Auditor for MLAMP &</p> <p>ANNEX 1; PRELIMINARY TERMS OF REFERENCE FOR ENGAGEMENT OF INTERNAL AUDITOR FOR MEGHALAYA LIVELIHOODS AND ACCESS TO MARKET PROJECT(M-LAMP);B.Internal audit;10;Selection criteria for the Service Provider</p>	12, 19 & 20	<p>It is mentioned that CVs of the Key Staff are not required at the shortlisting stage. However, in Page no. 19, point 10(b), it has been mentioned "The simplified Technical Proposal shall contain the following information: - Details or profile of the Service Provider, internal structure and CVs of key staff in the organisation".</p>	<p>CVs of Key experts are not required at the shortlisting stage. EoI submission is not technical proposal submission also. Consultant firms will be shortlisted based on the shortlisting criteria and MBMA will issue an RFP to the shortlisted firms, which will submit technical and financial proposals as per the requirements of RFP.</p>
	<p>ANNEX 1; PRELIMINARY TERMS OF REFERENCE FOR ENGAGEMENT OF INTERNAL AUDITOR FOR MEGHALAYA LIVELIHOODS AND ACCESS TO MARKET PROJECT(M-LAMP);B.Internal audit;9;Eligibility Criteria for</p>	19	<p>ii) point 9, the minimum Key Staff Professionals to be included in the team have been specified but no specified format for the same has been provided in the Expression of Interest. So, Kindly clarify whether detailed Team Composition has to be provided.</p>	<p>detailed team composition for the assignment (this EoI) is not required to be provided at EoI stage; this shall be submitted by the shortlisted firms during the second stage when RFPs are issued.</p>

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	shortlisting of Service Provider CA Firms			
3.	General Query		<p>1. How much financial years are covered in tender?</p> <p>2. Whether audit was conducted for project duration period from 2014 to 2022 if yes, then otherwise to whom audit is allotted, what is price quotation and how many audit firms is there?</p> <p>3. According to your tender project it covers 18 Blocks, with about 75 villages in each Block, spreading across the 11 Districts of the State then my question is how many blocks are given to a single firm.?</p>	<p>1. FY 2021 – 2022</p> <p>2. No internal audit was done during the said period from 2014 to 2021</p> <p>3. Audit of block is not to be done, Internal Audit of 11 Megha-LAMP DPMUs and SPMU only to be done</p>
4.	General Query		<p>1. Whether audit was conducted for project duration period from 2014-15 to 2020-21 if no, then for during period audit will be conducted or not.</p> <p>2. Another question is for audit period 2014-15 to 2020-21 whether separate tender for during period is issued separately or not.</p> <p>3. What is the time duration for submission of audit report for the above periods.</p>	<p>1. No, Internal audit is not required for FY 2014-21 as statutory audit already finished and 2020-21 in compilation now.</p> <p>2. Internal audit for the year 2021-22 only to be conducted</p> <p>3. Audit to be conducted half yearly.</p>
5.	FORM EOI-1; EOI Submission Form; 7 & 9	8, 9 & 12	<p>what exactly we have to fill up in FORM EO1</p> <p>point no. 7 The following commissions, gratuities, or fees have been paid or are to be paid with respect to the selection process: [Insert complete name of each recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity.]</p> <p>and point no. 9. The following criminal convictions, administrative sanctions (including debarments) and/or temporary suspensions have been imposed on our consulting firm and/or any of its directors, partners, proprietors, key personnel, agents, sub-consultants, sub-contractors,</p>	<p>The explanation to filling the EoI form is already mentioned. Please read the statements carefully; although</p> <p>1. Point No. 7: “None”</p> <p>2. Provide information if your firm is sanctioned/suspended by any Central or State Department or Ministry; if not: mention: Not Applicable, if yes, provide details.</p>

Sl. No.	REOI Clause	Page No.	Queries	MBMA Response
	FORM EOI-3; Experience of the Consultant;7 &9		consortium and joint venture partners: and in FORM EO3	

Period of audit	Submission of individual reports by the Internal Auditor	Submission of consolidated reports by the Internal Auditor
April to September	15 th November	30 th November
October to March	15 th May	30 th May

Sd/-

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