



Meghalaya Basin Management Agency

Request for Quotations - Goods

for

*Procurement of Vehicle for Plant Health Clinic
under CDP*

File No: PLN/MBMA/20066/2026/NF/52

Issue date: 04th February, 2026

REQUEST FOR QUOTATIONS

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Dated: - 04th February, 2026

Procurement of Vehicle for Plant Health Clinic under CDP

Addressed to:

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Background

The Meghalaya Basin Management Agency (MBMA), which is a non-profit company, incorporated under the Planning Department, Government of Meghalaya is selected as implementing agency for implementing *the Cluster Development Programme - Turmeric cluster in West Jaintia Hills, Meghalaya*. MBMA will implement **Integrated Verticals i.e.**

- (i) **Pre-production & Production,**
- (ii) **Post Harvest Management and Value addition and**
- (iii) **Logistics, Marketing and branding** with Turmeric as focus crop

Lakadong Turmeric which is known as one of the finest turmeric varieties in the world with a curcumin content of more than 7% (almost 2% higher than other varieties), has been grown in the district for many generations. It is very much sought after for use in the cosmetic, pharmaceutical and food industry. However despite this good demand, farmers have not, till date, been able to realize the full economic potential of this crop primarily because of the small volume of production, preponderance of small and marginal farmers, absence of focused research, low individual volumes exacerbated by lack of organized aggregation, weak post-harvest management and market facilities, lack of universal access to information, skills and technology, unreliable price discovery, dominance of middle men, trader cartelization, access to finance and most importantly, insufficient quality planting material in Lakadong Turmeric. Farming families of the Jaintia Hills have been preserving and multiplying Lakadong mother plants for many generations but of late the decline and non-availability of quality mother rhizomes is a growing cause for concern.

1. Meghalaya Basin Management Agency invites you to submit your price quotation in a proforma invoice format for the supply of the Goods listed in **Annex 1** of this RFQ.

2. Your quotation in the required format should be addressed to:

3. **The Cluster Development Programme – West Jaintia Hills Cluster**

Attn: Shri. A.S. Suting
Deputy Project Director
Meghalaya Basin Management Agency
Cluster Development Programme
C/o Meghalaya State Housing Financing & Cooperative Society,
Upper Nongrim Hills, Shillong, Meghalaya, India – 793003
Email: cdpprourement.mbma@gmail.com

4. Qualification of Bidders section:

Sl No	Criteria	Criteria details	Documentary evidence
1	Bid Security/ EMD	Bidders must submit an EMD of INR 50,000/- (Rupees Fifty Thousand only) is to be paid through DD/BG in favour of M/S MBDA CDP ESCROW A/C. Exempted for Micro & Small Enterprises under MSME Vendors (Certificate Copy need to provided)	Original Copy of the EMD if EMD submitting MSME Certificate if exempted from EMD
2	Legal Status of the Bidder	The bidder must be a legally registered entity under Indian law, such as: <ul style="list-style-type: none">• Private Limited Company• Public Limited Company• Limited Liability Partnership (LLP)• Partnership Firm• Sole Proprietorship• Trade License	Attested copy of Incorporation Certificate issued by the Companies Registrar/concerned authority or any other certificate/document issued by government department in connection with proof of establishment or Registration
3	Bidder must have GST registration certificate issued by competent authority.	The bidder shall have applicable and valid registrations with statutory authorities such as PAN, GST	Attested copy of PAN, GST Registration
4	Past experience	The bidder must have a minimum of three years of experience (FY 2022-23, 2023-24, and 2024- 25) in supplying of laptops/desktops to government departments or public sector undertakings (PSUs) in Meghalaya.	The bidder must submit one work/supply order for each of the three financial years. Accordingly, a total of three work/supply orders must be submitted.

5	Financial Capability	The Bidder shall provide documentary evidence demonstrating compliance with the following financial requirement: the Bidder must have an average annual turnover of at least Rs. 60.00 Lakhs during the last three financial years, i.e., 2022–23, 2023–24, and 2024–25. Copies of the audited financial statements for these years must be submitted.	Copies of the audited financial statements for these years must be submitted, i.e., 2022–23, 2023–24, and 2024–25.
6	Bankrupt & not suspended	Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances	Self-declaration must be submitted in the letter-head of the bidder
		Self-declaration that the bidder's business activities are not suspended or debarred from public procurement by the State Government of Meghalaya or Government of India.	
<p>Note: Bidders must submit all required documents in accordance with the criteria specified under the Qualification of Bidders section. Failure to submit the supporting documents in accordance with the Qualification of Bidder criteria will be deemed non-responsive, resulting in the rejection of the quotation</p>			

5. **The deadline for receipt of your sealed quotation is 20th February, 2026 by 3:00 PM. Quotations will be opened on 20th February, 2026 at 3:30 PM. Late quotes will be rejected.**

6. **All requests for clarifications shall be submitted via email to cdpprocurement.mbma@gmail.com on 13th February, 2026 by 4:00 PM, The purchaser shall respond to all requests for clarifications by: 18th February, 2026 by 4:00 PM.**

7. Quotations should be submitted in physical form (hard copy) either by hand or by post/courier by the deadline and to the address stated above.

8. Bidders have the option to quote for one or more lots, however, all items mentioned in the offered lot must be quoted. A partial quote for the respective Lots will not be accepted. If a quotation shows Goods listed but not priced, their prices shall be assumed to be included in the prices of other items. An item not listed in the quotation shall be assumed not to be included in the quotation.

9. **Evaluation.** The purchaser shall award the contract to the bidder whose offer has been determined to be the lowest priced quotation for the respective lot and is substantially responsive to the request for quotation for that respective lot/s; further that the bidder is determined to be qualified to perform the contract satisfactorily.

The purchaser's evaluation of a quotation may take into account, in addition to meeting the minimum technical and qualification requirements, the following factors;

- (a) **Delivery schedule. (as per Incoterms 2010)** The Goods are required to be delivered within the time as specified in the delivery schedule. Quotations offering delivery beyond this delivery time shall be treated as non-responsive.
- (b) **Prices.** Prices shall be in INR (Indian Rupees).

(c) **Availability of After sales services:** Not Applicable

10. **Payment.** Within 15 days after delivery and acceptance of goods/service.

11. **Delivery:** To be delivered in Shillong at the O/o The Meghalaya Basin Management Agency Procurement Division (CDP) C/o Meghalaya State Housing Financing & Cooperative Society, Upper Nongrim Hills, Shillong, Meghalaya, India – 793003.

12. **Delivery Schedule:** All items should be delivered within 30 days after signature of the contract. Bidders must state an exact delivery time in the quotation.

13. **Warranty:**

- a. The successful Supplier shall supply a copy of manufacturer's operation, maintenance and spare-part manuals of the goods (Equipment).
- b. Items offered should be covered by at least 3 Years warranty (if applicable) from the date of delivery to the Purchaser/Procuring Entity. Goods offered shall be new, unused and based on the manufacturer's current and most recent model

14. **Validity.** Your quotation should be valid for a period of 45 days from the date of your quotation.

15. **Post-Sales Service:** Please provide details of any after-sales service that you offer, including technical support and maintenance

Yours sincerely



Shri. Augustus. S. Suting
Deputy Project Director
CDP, MBMA

Annex 1

Schedule of Requirements

All specifications are stated in **minimum terms**, except where ranges, approximations, maximum levels or exactitudes are stated.

Lot#	Description	Color	Quantity	Cost Per unit (in INR)	Total (in INR)
Lot#1	Vehicle 4WD - AC - Double Cabin	Daimond White	1 Nos		
GST					
Insurance					
Registration for 10 Years					
Total					

* Applicable taxes to be quoted separately.

Technical Specifications:

Vehicle 4WD – AC - Double Cabin	
Key Specifications	
Fuel Type	Diesel
Engine Displacement (cc)	2523
No. of cylinder	4
Max Power (bhp@rpm)	80bhp@3200 r/min
Max Torque (nm@rpm)	200Nm@1400 – 2200 r/min
Emission Standard	BS 6.2
Seating Capacity	D+4
Transmission Type	Manuel
Fuel Tank Capacity (Litres)	57
Body Type	Ladder-on-Frame chassis
Key Features	
Power Steering	Yes
Power Windows Front	No
Engine and Transmission	
Engine Type	DI Turbo charged
Displacement (cc)	2523
Max Power	80
Max Torque	200
No. of cylinder	4
Valves Per Cylinder	4
Turbo Charger	KKK-tye
Transmission Type	Manuel
Gear Box	5 Speed, All synchromeshed 5 Forward, 1 Reverse
Clutch Type	Single Plate Dry Clutch
Suspension, Steering, Brakes & Tyres	
Front Suspension	Rigid Axle with leaf spring
Rear Suspension	Rigid Axle with leaf spring
Chassis Type	Ladder-frame Chassis
Steering	Power Steering
Tyre Type	Radial tubeless
Tyre Size	235/75 R15 (38.1 cm)
Rim Size	6.0 J x 15 (38.1 cm)
Brakes Front	Disc brakes
Brakes Rear	Drum brakes
Dimensions & Capacity	
Length (mm)	4859
Width (mm)	1670

Height (mm)	1855
Ground Clearance (Laden)	185 (191 mm for Cash Van variant)
Wheel Base (mm)	3014
No of Doors	4
Other Accessories included	
Insurance coverage	First Party (1 Year + 3rd Party) 2nd & 3rd year Third Party
Seat Cover	Leather
Carpet	Floor Carpet
Sound System	In built stereo system
Registration	For 10 Years (Meghalaya Registration)
AC	Inbuild
Manufacturer Warranty	
Vehicle Warranty	3 Years / 100000 Km whichever is earlier

KINDLY SHARE BROCHURE TO GET THE DETAILS SPECIFICATION FOR TECHNICAL VALIDATION