

State Capability Enhancement Project (SCEP)
Office of Development Commissioner, Planning Department
Government of Meghalaya

ADVERTISEMENT FOR DEVELOPMENT ASSOCIATE

Advt.No.MBDA(HR)/794/2022/1051 Dt.05th March 2022

The Meghalaya Basin Development Authority is hiring **Development Associates** on behalf of the Office of Development Commissioner for the State Capability Enhancement Project (SCEP), who will work closely with an SCEP Development Consultant to facilitate project implementation, conduct documentation for project learning and adaptation, and produce reports and documentation for external audiences.

Position	Essential Qualifications & Experiences	Place of Posting	Pay
Development Associate	Essential Qualifications: Bachelor's degree in a relevant field such as public administration, public health, environmental policy, education, development studies, gender and management from a reputed institution. Experiences, Skills & Attributes: 1. 2+ years of relevant work experience 2. Self-starter who can thrive in a "start-up" setting by taking ownership and initiative 3. Passionate about working in development and demonstrated interest in helping communities improve development outcomes 4. Strong listening, verbal, and written communication skills; able to effectively synthesize information and calibrate communication to connect with diverse audiences	Shillong	Rs.50000/ per month fixed

How to Apply: To apply for the above position, you can either fill in the following online form (link below) or through hard copy:

1. For Applying Online:

a. Link to Job Description in PDF form:

<https://drive.google.com/file/d/1HVYKqfrzLD680JhuDIHJ3Svu1X0DT0hW/view?usp=sharing>

b. Link to Online Application Form: <https://tinyurl.com/DevSCEP>

2. For Applying through hard copy:

a. Link to Hiring Packet in PDF form for the Job Description & Application Form:

<https://drive.google.com/file/d/1HhYjr5IIBEWrPkFpwNbtEyVogIM2ESNv/view?usp=sharing>

b. Application can also be submitted as hard copies to the **O/o Meghalaya Basin Development Authority, C/o, Meghalaya State Housing Cooperative Society Ltd. Campus, Nongrim Hills, Shillong, Meghalaya – 793003** or filled application form can be scanned and submitted via-email to recruitmentmbda21@gmail.com clearly indicating name of the position in the subject line.

3. For detail information about the SCEP project, position, job description (JD) and application form link are also made available on MBDA's website <https://www.mbda.gov.in>

4. Last date for receipt of applications is **20th March 2022 (upto 5.00 p.m.)** and application received after the last date will not be considered.

Shri P. Sampath Kumar, IAS
Principal Secretary to the Government of Meghalaya
& Chief Executive Officer, MBDA