



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

C/o Meghalaya State Housing Financing Cooperative Society, Upper Nongrim Hills,
Behind Bethany Hospital, Shillong, East Khasi Hills District, Meghalaya – 793003
(CIN No. U75144ML2012NPL008509)

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RFE (REQUEST FOR EMPANELMENT)

Tender for empanelment of agencies for installation, commissioning & comprehensive maintenance of solar tunnel dryers for the capacity of 100 kg/ lot along with backup in various locations of the State of Meghalaya, under the Meghalaya Basin Management Agency

Tender Ref. No: **MBMA/ Mission Ginger/ 81/ 2021-22/112**

Date of issue of Tender document: **20th September 2022**

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1. Background

With most of the population of Meghalaya living in rural areas, agriculture remains the main source of income and livelihood. Consequently, the importance of strengthening the agricultural sector is high. Thus, various mission-mode projects have been initiated by the government to undertake end-to-end and focussed crop-wise interventions, to bring in transformational changes in their value chains. The various missions of the State include Lakadong Mission, Ginger Mission, and Mushroom Mission among others.

MBMA wants to set up community-based primary and secondary processing units for ginger and other spices across the state. Owing to the remoteness of many of the villages, challenging terrain and unreliable power source, the processing units will be powered by Solar energy solutions. Thus, MBMA is looking for empanelment of agencies for installation, commissioning & comprehensive maintenance of Solar tunnel dryers.

2.Data Sheet

Tender No.	MBMA/ Mission Ginger/ 81/ 2021-22/112
Name of the tender issuer	Meghalaya Basin Management Agency (MBMA)
Purpose of the tender	Installation, Commissioning & Comprehensive Maintenance of Solar Tunnel Dryer with backup with capacity of 100 kg/ per lot The detailed specifications of the mentioned component are specified in Annexure I
Quantity to be supplied	The empaneled agencies will qualify to receive tender for minimum 10 units.
Date of issue of tender document	20th September 2022
Date & Time of Pre-Bid clarification	30 th September 2022 from 1:00 PM. at MBMA, Nongrim Hills Shillong
Last Date & Time for Submission of Bids	4 th October 2022 by 2:00 PM
Date & Time of Opening of Technical Bids	4 th October 2022 by 3:00 PM
Date & Time of Price Bid Opening	Will be intimated later on to the successful bidder who qualify the technical bid criteria
Name of the contact person for Communication	Shri. Augustus S Suting
Contact Number of the concern person	+91 9436117434
Address for Communication	Meghalaya Basin Management Agency, C/O Meghalaya State Housing Financing Cooperative Society, Upper Nongrim Hills, Behind Bethany Hospital, Shillong, Meghalaya – 793003 E-mail:- isced@mbda.org.in

2.1 INSTRUCTIONS TO BIDDERS

1. MBMA has the right to award the work under this tender to single or multiple vendors and in multiple tranches based on the lowest quote ascertained through this tender.
2. The implementation of Solar Solutions at the said locations is subject to receiving the approval for installation from the local authorities.
3. Though adequate care has been taken while preparing the Notice Inviting Tender (NIT) document, the Bidders shall satisfy themselves that the document is complete in all respects. Intimation of any discrepancy shall be given to this office immediately. If no intimation is received from any Bidder within seven (7) days from the date of notification of Tender/Request for solution (RFE)/ Issue of the RFE documents, it shall be considered that the RFE document is complete in all respects and has been received by the Bidder.
4. MBMA reserves the right to cancel/ withdraw this invitation for bids without assigning any reason and shall bear no liability whatsoever consequent upon such a decision
5. MBMA reserves the right to modify, amend or supplement this document.
6. While this RFE has been prepared in good faith, neither MBMA nor their employees or advisors make any representation or warranty, express or implied, or accept any responsibility or liability, whatsoever, in respect of any statements or omissions herein, or the accuracy, completeness or reliability of information, and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFE, even if any loss or damage is caused by any act or omission on their part.

3. Eligibility Criteria for Empanelment of Agencies for Installation, Commissioning & Comprehensive Maintenance of Solar Tunnel Dryer with backup with capacity of 100 kg/ per lot

The empanelment will remain in force for a period of **two years i.e., from October 2022 to October 2024** subject to annual review every year. If the services and/or products provided by the agency/ies are found to be unsatisfactory or at any time it is found that the information provided for empanelment or for any quotation is false, MBMA reserves the right to remove such agency/ies from the empanelled list. The Agency should qualify the following necessary eligibility criteria and possess the required experience, resources, and capabilities in providing services and materials necessary to meet the requirements indicated in the tender document. Agencies not meeting the necessary eligibility criteria will not be considered for further evaluation.

Bidders scoring at least 70 marks out of 100 in technical evaluation will be qualified to be empaneled and will be qualified to receive tender for minimum 10 units.

3.1 Minimum Eligibility Criteria for Empanelment of Agencies for Installation, Commissioning & Comprehensive Maintenance of Solar Tunnel Dryer with backup with capacity of 100 kg per lot

S.No	Criteria	Required Documentation
1	A Bidder may be a single entity or any combination of them with a formal intent to enter into an agreement or under an existing agreement to form a Consortium. In case of Consortium, both the member firms shall be a registered company OR firm in India registered under the relevant provisions/ Acts in India for the last three years as on the date of the issue of this RFE.	All the related documents i.e. Company incorporation certificate, ROC registration, MoA of Company, AoA of Company, PAN, GST registration, etc. relating to business entity should be furnished
2	in the last 5 (Five) years, the agency should have solely undertaken and completed at least 2 (two) similar projects* of installation, commissioning & comprehensive maintenance of Solar Tunnel Dryer with backup for municipal/ state/ central government/, PSUs or any other government departments. The contract value for the project should be at least INR 25 Lakhs.	Work Order/completion certificate from client
3	Financial Capacity: The agency should have an average annual turnover of at least INR 1 Crores (Rupees One Crores) for last 3 (three) consecutive financial years (FY 18 to FY 21) in last 5 years (FY 2021-22, FY 2021-202, FY 2019-2020, FY 2018-2019, FY 2017-2018)	Summary of the Turnover should be certified by Statutory Auditor/ Registered Chartered Accountant
4	The Bidder should not have been barred by the Central Government, any State Government, a statutory authority, or a public sector undertaking, as the case may be, from participating in any project, and the bar subsists as on the date of the Proposal.	Self-Attested Undertaking/Declaration

Only Eligible Bidders will be taken up for Technical and Financial Evaluation.

***Similar Projects:** Installation, Commissioning & Comprehensive Maintenance of Solar Tunnel Dryer with backup for municipal/ state/ central government/, PSUs or any other government departments and having contract value of at least 25 Lakhs.

3.2 Evaluation

The tender evaluation committee, appointed by MBMA as a whole, and each of its members individually, shall evaluate the proposals based on their responsiveness to, meeting minimum eligibility criteria requirements, applying the evaluation criteria, sub-criteria, and the point system specified in the tender document. Each responsive proposal will be given a technical score. A proposal shall be rejected at this stage if it does not respond to the laid criteria or if it fails to achieve the minimum technical score indicated in the tender document.

From the time the proposals are opened to the time the contract is awarded, any query clarification should be done only before the per-bid meeting. MBMA has the right to seek clarification from the bidder anytime. Any effort by the firm to influence the client in the client's proposal evaluation, proposal comparison or contract award decisions may result in the rejection of the Firm's proposal.

The mode of evaluation shall be based on the criteria specified in the tender document for technical and financial evaluation.

The bids of those Agencies which would meet the minimum conditions of eligibility specified in the section below will be evaluated in two stages:

- I. Technical evaluation of proposals by qualified bidders
- II. Financial bid opening of qualified bidders and final evaluation

3.3 Technical Evaluation and Financial Bid Opening

The Technical Proposal evaluation of eligible bidders will be done out of total 100 marks in two parts:

- I. Evaluation of past project experience (Score of 40 marks) and Evaluation of Financial capacity and presence in NER (Score of 20 marks): Maximum of 60 marks will be given based on the information and credentials submitted by the bidders in terms of relevant past project experience and financial capacity.
- II. Evaluation of the technical proposal by the Tender Evaluation Committee. (Score of 40 marks). Maximum of 40 marks will be given based on the information and credentials submitted by the bidders. The bidders shall be invited to submit their technical proposal to the Evaluation Committee (date and time of the same shall be communicated to the eligible and qualified bidders).
- III. Bidders scoring at least 70 marks out of 100 in technical evaluation will be qualified for the Financial Bid opening and subsequent empanelment.
- IV. Bidder quoting the lowest price will be the most preferred bidder for awarding the project.
- V. In case of tie between bidders in the lowest evaluated package price, the bidder having the highest financial turnover in the preceding 3 financial years will be given preference.

The Technical Evaluation of the proposals shall be based on following parameters:

Installation, Commissioning & Comprehensive Maintenance of Solar Tunnel Dryer with backup with capacity of 100 kg/ per lot.

S.No	Criteria	Maximum Marks (100)
Financial capacity and presence in NER (20)		
1	The Agency must be in existence for at least a period of three years and should have a registered office in the North-East Region of India.	10
2	The agency should have an average turnover of at least INR 1 Crores (Rupees One Crores) per year in any 3 (three) consecutive financial years in last 5 years (FY 2021-22, FY 2020-2021, FY 2019-2020, FY 2018-2019, FY 2017-2018) 10 marks for the firm with highest average annual turnover, other firms to be awarded pro-rated marks	10
Past Experience (40)		
3	The agency should have undertaken similar projects of 'Installation, Commissioning & Comprehensive Maintenance of Solar Tunnel Dryer' in North-East Region. The minimum capacity of such projects should be 30 Kg/lot. (2.5 marks for each project)	10
4	The agency should have undertaken similar projects of 'Installation, Commissioning & Comprehensive Maintenance of Solar Tunnel Dryer' in Meghalaya. The minimum capacity of such projects should be 30 kg/lot. (5 marks for each project)	10
5	The agency should have undertaken similar projects of Installation, Commissioning & Comprehensive Maintenance of Solar Tunnel Dryer with minimum capacity of such projects should be 30 Kg/lot. (2 marks for each project)	10
6	In the last 5 (Five) years, the agency should have solely undertaken and completed at least 2 similar projects* of Installation, Commissioning & Comprehensive Maintenance of Solar Tunnel Dryer for municipal/ state/ central government/, PSUs or any other government departments. (2 marks for each project)	10
Certification and accreditation (20)		
7	The agency with requisite certificates from authorised institutes/departments/bodies, preferably one or more of the following: <ol style="list-style-type: none"> 1. International Electrotechnical Commission (IEC) Photo voltaic (PV) module qualification certificate 2. Bureau of Indian Standards (BIS) for PV module, Inverter and Battery. 3. ISO 9001:2015 for quality management systems 	20

Inventory (20)		
8	Existing inventory and mobilisation capability of the requisite item and materials. (Self-declaration of existing inventory for materials specified in Annexure I)	20
Total		100

Installation, Commissioning & Comprehensive Maintenance of Solar Tunnel Dryer with backup for municipal/ state/ central government/, PSUs or any other government departments and having contract value of at least 25 Lakhs.

3.4 Payment Schedule

The agency will be paid based on the following payment schedule:

S.No	Payment Phases	Fee Payable	Timeline	Percentage of Fee
1	Phase 1	Payment of 30% of the contract value will be made within 10 days of signing of the contract. This Advance Payment shall be adjusted against Invoices /bills raised by the successful Bidder.	Within 10 days of signing of the contract	30%
2	Phase 2	On successfully dispatching of materials from factory and receiving of invoice by MBMA		20%
3	Phase 3	On dispatch of the materials and reaching the state of Meghalaya		20%
4	Phase 4	On successful installation of the materials in the designated project area		20%
5	Phase 5	Final Payment: 10% of the contract value will be made after acceptance of all documentation and reports of the event subject to approval from designated officers of the client.	After 1 Month	10%

The client will require 15 working days for release of payment for each milestone and raising of invoice. The Agency must ensure that any additional work done by the EMA has to be approved by the client, otherwise it will not be considered for payments.

All billed items are to be signed off by the officers deputed by the client regarding quantity, quality, and successful completion as per agreed timelines. These need to be backed up by relevant evidence (Photographs, Videos, Lists, signed off by Competent Authority).

3.5 Cost of Logistics

The cost of transportation of the above-mentioned goods to Shillong and Tura, Meghalaya needs mention under cost of logistics. Further, the per kilometre cost of transportation from Shillong and

from Tura to various locations needs mention as the installation will be done in various locations (mostly remote areas) of the state of Meghalaya.

4. Bid Submission

Steps to be followed for submission of bid:

1. The bid shall be submitted in two parts, the Technical Bid & the Price Bid.
 - i. **The Technical bid** must be sealed in another envelope marked as “Technical Bid” and shall contain the following:
 - The bidder should duly fill and sign and complete the ‘Letter of Technical proposal’ annexed in **Annexure II**
 - The bidder should have details as per **Annexure-III**, duly filled in, signed, and complete in all respects. No alteration/modification in the format shall be permitted.
 - A self-declaration that the tenderer has not been blacklisted by any State Government/ Central Govt. / PSU in India as per **Annexure IV**.
 - Audited balance sheet and profit & loss account along with a copy of the acknowledgment of Income Tax return of last three consecutive financial years from last 4 years along with **Annexure III** duly filled in, signed, and complete in all respects
 - ii. The Price bid shall be sealed in an envelope marked as “Price Bid” and shall contain the price bid as per Annexure II duly completed in all respects.
 - iii. The rate quoted should be inclusive of GST. No extra cost will be borne towards the transport of goods except otherwise specified in section 3.5 of the document. No price increase on account of change in tax structure, duties, levies, charges, etc shall be permitted.
 - iv. The two separate envelopes containing technical bid and price bid should be sealed in one envelope and should be addressed as per the tender schedule super-scribed as **“Tender for empanelment of agencies for installation, commissioning & comprehensive maintenance of Solar Tunnel Dryers with backup with capacity of 100kg/lot in various locations of the State of Meghalaya, under the Meghalaya Basin Management Agency (MBMA)”**.

5. General Terms and Conditions of the Bid

Note: Bidders must note the below-mentioned conditions carefully and comply strictly while submitting their bids:

1. Bidder shall prepare the bid and submit it in a sealed envelope addressed to “**Chief Executive Officer, Meghalaya Basin Management Agency, Shillong**” and send it through Speed Post/Registered Post/Courier only (no hand delivery will be entertained). Each envelope should bear the name of the bidder, along with the tender number. However, the authorities shall not be responsible for postal and other delays in receipt of the bids.
2. Bidders are requested to check for any notice /amendment/ clarification etc. to the Tender Document through the **website** www.mbda.gov.in / www.mbma.org.in / **Notice board of the office of MBMA- Shillong**. No separate notification will be issued for such notice/amendment/clarification etc. in the print media or individually.
3. The Bidders should note that Prices should not be indicated in the technical bid and should be quoted only in the Price Bid as per Annexure II. In case the prices are indicated in the technical bid, the bid shall stand rejected.
4. **PRE-BID Meeting**, with the intending bidders shall be held on 30th September 2022 from 1:00 PM. at MBMA, Nongrim Hills Shillong. Any queries related to this tender shall be sent to the mail id: mbdaprocurement@gmail.com / isced@mbda.org.in 1 day in advance. The clarifications if any will be uploaded on the department website. All bidders are invited to attend the pre-bid meeting. No deviation to any of the terms will be permitted after freezing the same at the pre-bid meeting. On the date of the pre-bid meeting, the bidders may make a site verification where installations are to be made.
5. For the **OPENING OF TECHNICAL BID**, the technical proposal will be opened on **4th October 2022 at 3:00 PM IST** in the presence of the tender Committee and representative of the bidders. No separate intimation will be given to the bidders in this regard.
6. For the **EVALUATION PROCESS** the Technical proposals will be evaluated on the basis of compliance with eligibility criteria, technical specifications, and other terms & conditions stipulated in the tender document. The financial proposal will be opened only to those bidders who qualify for the technical evaluation. The Committee reserves the right to reject any or all the tenders without assigning any reason thereof.
7. The **AWARD OF CONTRACT** for Financial bids with the lowest price quotation for the assignment as per Annexure-II will be considered for negotiations and award of the contract. However, where there is a tie between bidders in the lowest evaluated package price, the bidder having the highest financial turnover in the preceding 3 financial years will be given preference.
8. The **WARRANTY** of the Inverters and Batteries which are to be Supplied should be **NEW** as of the date of receipt and should be having all components required. The entire System including accessories will remain under onsite comprehensive maintenance and warranty for a period of one year for the inverter and three years for batteries from the date of successful commissioning and testing.
9. The bids not submitted in a prescribed format or in the prescribed manner, shall be rejected by the Tender Committee at the risk and responsibility of the bidder.
10. All the information as called for in the tender document should be submitted truly, clearly, legibly, transparently, unambiguously, and without using abbreviations.
11. In the financial bid the total figures should be written in figures followed by words
12. Each page of the tender document should be signed by the bidder with a seal, in token of having understood and accepted the terms and conditions of the contract, and serially numbered and a page marked.

13. A bid submitted cannot be withdrawn. The bidder or his authorized representative (one person only) will be allowed to be present at the time of opening of tenders.
14. The Tendering Authority reserves the right to accept any bid, and to annul the bid process and reject all bids at any time prior to award of contract, without assigning reasons & without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the action.
15. All transit risks shall be the responsibility of the supplier.
16. All the disputes shall be subjected to the jurisdiction of Civil Courts situated in Meghalaya.
17. Any matter which has not been covered under these provisions shall be governed as per the provisions of MBMA.
18. If the work is found unsatisfactory or, if the firm dishonours the contract, the Performance Security Deposit may be forfeited, and the job may be entrusted to another firm. In this regard, the decision of the Committee is final and binding on the contractor.
19. Any notice given by one party to the other pursuant to this contract shall be sent in writing to **CEO- Meghalaya Basin Management Agency, Shillong.**
20. Payment Terms: All payments will be made within 30 days of submission of invoice, based on completion of respective terms & conditions. TDS will be deducted as per the rules. The invoice will be raised in favour of **CEO- Meghalaya Basin Management Agency, Shillong.**
21. The work shall be COMPLETED in all respect within 120 days from the date of issue of work order.

Annexure I - Technical Specifications

The proposed project shall be commissioned as per the technical specifications provided in the RFE Any shortcomings will lead to the cancellation of the Letter of Award & the Competent Authority's decision will be final and binding on the bidder.

Technical Specification for Solar Tunnel Dryer with backup

Absorber	Poly Carbonate multi wall 6 mm thickness
Absorber Make	Ultra-lite / Lexan
Absorber Sheets	Ultraviolet stabilized with 50 Microns
No Absorber sheets	3 Nos
Absorber sheet width	7 feet
Absorber sheet thickness	6 mm
Shape	Parabolic Shape
Area	210 Sq. Feet (10 X 21 Feet)
Center height	7 feet
Temperature	50 - 55°C (based on the climatic condition on a full sunny day)
Base Pipes with Base Plate	3-inch dia Pipe 6 inch x 6 inch x 5 mm thickness plate
Base pipes materials	Galvanized Steel Pipe
Base runner pipe	80 x 40 mm G I Square pipe
Structure & Door	GP Square Pipe Frame (38 mm)
Structure Purlin	GP Square Pipe 38 mm x 38 mm
No of Structure Purlin	4 Nos
Arch	GP Square pipe (38 mm)
No of Arches	4 Nos
Absorber sheet holders	Aluminum Keys (Male and Female)

Sealing	Silicon sealant with EPDM gaskets
Exhaust Fans	AC Fans provided 2 Nos (Power supply to be given)
AC Exhaust Fan Make	Almonard / Crompton / Ralley
Exhaust fan wattage	50 watts 8 Inches
Circulation	DC Fan Provided with solar power operated during daytime
DC Fan make	Rexnord
Air suction	110 CFM
Solar Panel for DC Fan operating	100 watts x 1 Nos
Solar panel Make	IEC certified Modules
Battery type	Lithium PO 4
Battery capacity	12.8 volt – 30 Ah – 1 Nos
Charge control unit for DC fan	12 volt 10 Amps
Automatic Control Panel	Temp / Moisture
Sensors	Provided for Moisture and Temperature
Set Temperature range	0 to 100 Deg Celsius
Set Moisture Range	0 to 99 RH
Remote monitoring	Provided for data (SIM Operated)
Flooring	1 feet Cement Flooring with Black kadapa stone (Customer scope)
Back up Heating	Firewood
Heating area	Based floor heating
Temperature	45 Deg Celsius
Heating Chamber	Mild steel fabrication - 1 sets
Wood loading capacity	25 Kg
Sensors	Temperature sensor and Humidity sensor

Application	Drying spices (Ginger) etc.
Drying time	3 to 4 sunny days approximate based on the product moisture
Drying capacity	100 kg/ per lot based on the product
Operating Hours	6 hours (10 A.M to 4 P.M)

Annexure II: Letter of Technical Proposal

Date:

To,
Chief Executive Officer,
Meghalaya Basin Management
Agency,
Shillong –
Meghalaya-793003

Sub: Tender for empanelment of agencies for installation, commissioning & comprehensive maintenance of solar tunnel dryers with backup in various locations of the State of Meghalaya, under the Meghalaya Basin Management Agency (MBMA)

Regarding Technical Proposal

Dear Sir,

1. With reference to the RFE dated _____ for the above captioned project, and clarification issued by MBMA thereof, We _____, having examined all relevant documents and understood their contents, hereby submit our Proposal for selection as _____ . The proposal is unconditional and unqualified.

2. All information provided in the Proposal and in the Appendices is true and correct and all documents accompanying such Proposal are true copies of their respective originals.

3. This statement is made for the express purpose of appointment as the Agency for the aforesaid Project.

4. We shall make available to the MBMA any additional information it may deem necessary or require for supplementing or authenticating the Proposal.

5. We acknowledge the right of the MBMA, to reject our application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.

6. We certify that in the last three years, we or any of our Associates have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.

We declare that:

a. We have examined and have no reservations to the RFE Documents, including any Addendums issued by the MBMA.

b. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in

respect of any tender or request for proposal issued by or any agreement entered into with the MBMA or any other public sector enterprise or any government, Central or State; and

c. We hereby certify that we have taken steps to ensure that, no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

7. We understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the Agency, without incurring any liability to the Bidders.

8. If our Firm is qualified, we shall make our technical proposal to the MBMA on the date specified upon intimation received from the MBMA.

9. The undersigned is authorized to sign the documents being submitted through this RFE(A copy of Power of Attorney may be enclosed)

10. In the event our firm is selected as the Agency for this project we shall enter into a contract with the MBMA.

11. The Financial Proposal is being submitted in a separate cover. This Technical Proposal read with the Financial Proposal shall constitute the Application which shall be binding on us.

12. The information provided herewith is true and correct to our best knowledge. If any discrepancies are found in the information provided or if the information provided is not correct, our firm would be fully responsible for that. We understand in such cases our bids are liable to be rejected.

Yours faithfully,

(Signature, name and designation of the authorized signatory/ authorized signatory of Lead Member in case of Consortium) (Name and seal of the Bidder)

Annexure III: Details of the Organisation

1	Name and address of the Supplier (With pin code)	
2	Year of starting the organization & registration number (photocopy of registration certificate or any other relevant document to be enclosed)	
3	Name and Contact number of the Proprietor or Point of Contact	
4	Status of Supplier	Proprietorship / Partnership/ Pvt Ltd / Limited/others
5	a) GSTIN and PAN No. of Income Tax Dept. (Photocopy of Income Tax (IT)) returns for the last 2 Financial Year years to be enclosed	
6	Audit reports for last consecutive 3 years from last 4 years (Certified copy of Chartered Account's report in P&L account to be enclosed)	
7	Experience of Supplier/supplier relating to supply of solar energy-based solutions (supporting certificates to be enclosed)	
8	Particulars of Physical Infrastructure and total strength of staff available in the organization relating to Supplier/supply/testing etc.,	

Signature of the bidder and address with seal

Date:

Annexure IV – Document Enclosure form

Sl.No.	Description	Whether the Document is enclosed or not	Page No. From and to
1	Details of Organization as per Table –I	YES/NO	
2	Copies showing the legal status, places of registration and principal place of business of the firm	YES/NO	
3	Copies of audited financial statements for the last 2 financial years	YES/NO	
4	Copies of GST registration and GST returns filled in the last 2 financial years	YES/NO	
5	Copies of income tax registration and income tax returns filled in the last 2 financial years	YES/NO	
6	Acceptance to give 5 years guarantee for trouble free operation and maintenance.	YES/NO	
7	Address of the nearest official Service Centre of the company.	YES/NO	
8	Letter of declaration to confirm that the bidder has not been blacklisted by any State Government/ Central Govt. / PSU in India	YES/NO	
9	BID security in the form of cheque or DD from a Nationalized Bank drawn in favour of “The Chief Executive Officer’ Meghalaya Basin Management Agency; Shillong, Meghalaya” for a value of Rs. _____	YES/NO	

I abide by all the above terms & conditions.

SIGNATURE OF THE BIDDER and with office seal

PLACE:

DATE:

Annexure V - PRICE SCHEDULE

PARTICULARS TO BE SUBMITTED IN THE FINANCIAL BID (SECOND COVER).

Price Schedule for Tender for empanelment of agencies for installation, commissioning & comprehensive maintenance of solar tunnel dryers with backup in various locations of the State of Meghalaya, under the Meghalaya Basin Management Agency (MBMA) rates quoted by the bidder:

- I. The rates should be mentioned item wise clearly both in words and figures Item-wise details of rates quoted.
- II. Rates should be inclusive of GST.
- III. Rates should be inclusive of Annual Maintenance Contract (AMC) from Year 2 to 5 but separately mentioned.
- IV. Rates should include an average transportation cost for supply of solution category in the region of operation of the bidder.

CONDITIONS:

1. If our tender is accepted, we hereby undertake to abide as per the stipulated Terms and Conditions to supplier and supply, installation and maintenance of solar energy-based solutions.
2. We agree to abide by this tender and if the work is awarded to us, in executing the above contract we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of corruption act 1988".
3. We understand that you are not bound to determine the price based on the lowest offer that MBMA may receive.
4. We accept that all disputes between parties will be adjudicated by a competent court in Shillong, Meghalaya, India.

Line Item	Description of Goods	Qty	Unit Cost	Total Cost of Systems	AMC
Lot#1	Installation, commissioning & comprehensive maintenance of solar tunnel dryers with backup with capacity of 100kg/lot.				

I, _____ (Name of signatory) on behalf of the bidder _____ (Name of the bidder), hereby certify that I have noted the technical specifications of solutions mentioned in Annexure I and the prices quoted above are as per the details specified and in compliance with Annexure I.

Dated this..... day of..... 2022

Signature

(Name and Address of the Tender with seal)

(In the capacity of..... Duly authorized to sign the Tender for and on behalf of _____)